

**Cabinet**  
**11 November 2021**



**Lewes District Council**

**Time and venue:**

**2.30 pm in the Ditchling and Telscombe Rooms at Southover House, Southover Road, Lewes, BN7 1AB**

**Membership:**

**Councillor Zoe Nicholson (Chair); Councillors James MacCleary (Vice-Chair) Matthew Bird, Julie Carr, Chris Collier, Johnny Denis, Stephen Gauntlett, William Meyer and Ruth O'Keeffe**

**Quorum: 4**

*Published: Wednesday, 3 November 2021*

## **Agenda**

**1 Minutes of the meeting held on 23 September 2021 (Pages 5 - 10)**

**2 Apologies for absence**

**3 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**4 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A supplementary report will be circulated at the meeting to update the main reports with any late information.

**5 Public question time**

To deal with any questions received from members of the public in accordance with Council Procedure Rule 11 (if any).

**6 Written question from councillors**

To deal with written questions which councillors may wish to put to the Chair of the Cabinet in accordance with Council Procedure Rule 12 (if any).

## **7 Matters referred to the Cabinet**

Matters referred to the Cabinet (whether by the Policy and Performance Advisory Committee or by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Policy and Performance Advisory Procedure Rules or the Budget and Policy Framework Procedure Rules set out in part 4 of the Council's Constitution.

None.

## **8 Recovery and Reset (Pages 11 - 16)**

Report of Chief Executive

Lead Cabinet members: Councillors Zoe Nicholson and James MacCleary

## **9 Climate Change and Sustainability Strategy- Annual update 2021 (Pages 17 - 56)**

Report of Deputy Chief Executive and Director of Regeneration and Planning

Lead Cabinet member: Councillor Matthew Bird

## **10 Newhaven Town Deal - Update (Pages 57 - 66)**

Report of Deputy Chief Executive and Director of Regeneration and Planning

Lead Cabinet members: Councillors Zoe Nicholson and James MacCleary

# **Information for the public**

### **Accessibility:**

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

### **Filming/Recording:**

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

### **Public participation:**

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

# **Information for councillors**

### **Disclosure of interests:**

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported

to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:**

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

**Other participation:**

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

## **Democratic Services**

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

**Modern.gov app available:** View upcoming public committee documents on your device. Free modern.gov [iPad app](#) or [Android app](#) or [Microsoft app](#) .

This page is intentionally left blank



## Cabinet

**Minutes of meeting held in Ditchling and Telscombe Rooms at Southover House, Southover Road, Lewes, BN7 1AB on 23 September 2021 at 2.30 pm.**

**Present:**

Councillor Zoe Nicholson (Chair).

Councillors James MacCleary (Vice-Chair), Matthew Bird, Julie Carr, Chris Collier, Johnny Denis, Emily O'Brien and Ruth O'Keeffe.

**Officers in attendance:**

Robert Cottrill (Chief Executive), Homira Javadi (Chief Finance Officer), Ian Fitzpatrick (Deputy Chief Executive and Director of Regeneration and Planning), Oliver Dixon (Monitoring Officer and Head of Legal Services), Linda Farley (Head of Customer First), Nathan Haffenden (Head of Commercial Business Development) and Simon Russell (Head of Democratic Services).

**Also in attendance:**

Councillor Liz Boorman and Councillor Joe Miller (Chair of Policy and Performance Advisory Committee).

**22 Minutes of the meeting held on 8 July 2021**

The minutes of the meeting held on 8 July 2021 were submitted and approved and the Chair was authorised to sign them as a correct record.

**23 Apologies for absence**

Apologies for absence were reported from Councillor Meyer and visiting members, Councillors Linington and Peterson.

**24 Declarations of interest**

None were declared.

**25 Urgent items**

Councillor Nicholson reported that Councillor Stephen Gauntlett would be taking over the Cabinet portfolio from Councillor O'Brien at the end of the month.

Councillor O'Brien was thanked for her work and effort that she had brought to the planning agenda, since being appointed to the Cabinet.

## **26 Corporate Plan: Achievements and forward look**

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning, considering the Council's progress with the Corporate Plan 2020-2024 aspirations. A list of the Council's achievements was set out at Appendix 1 to the report.

Councillor Collier drew attention to the £40,000 of financial support that had been provided to local groups and food banks because of the Covid-19 pandemic. The Cabinet paid tribute to the work of officers and the community throughout the pandemic.

Councillor O'Brien highlighted the achievements in planning, including the development of planning guidance on sustainability, biodiversity, local jobs and the circular economy. She paid tribute to the planning officers for their work in delivering the achievements. As it was her last meeting of the Cabinet, Councillor O'Brien thanked fellow Cabinet members and wished Councillor Gauntlett the best in his new role.

Policy and Performance Advisory Committee (PPAC), held on 16 September 2021, considered the report and were supportive of the officer recommendations in full. Councillor Miller, Chair of PPAC, was in attendance to present PPAC's discussion. Councillor Miller commented that part of the informal discussion at PPAC was on the wording of the bullet point related to the delivery of £42 million of Covid Business grants. PPAC discussed whether "delivery" should be amended to "distributed". This did not however form a formal recommendation from PPAC and was noted by the Cabinet. The above comments by Councillor Miller were echoed by visiting member and Deputy Leader of the Opposition, Councillor Boorman.

### **Resolved (Non-key decision):**

To note progress with the Corporate Plan aspirations and future plans.

### **Reason for decision:**

To enable Cabinet members to consider specific aspects of the Council's progress and performance.

## **27 Portfolio progress and performance report quarter 1 - 2021-2022**

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning, considering the Council's progress and performance in respect of services areas for the first quarter of the year (April-June 2021), as shown at Appendix 1 to the report.

Cabinet noted the work that had been undertaken in reducing the total number of households living in emergency accommodation from 45 in Quarter 1 for 2020 to 25 in Quarter 1 for 2021.

Councillor O'Brien requested that thanks be expressed to Colin Richardson, Neighbourhood First Team Leader and his team, for their work around reducing fly-tipping in the District.

Policy and Performance Advisory Committee (PPAC), held on 16 September 2021, considered the report and were supportive of the officer recommendations in full. Councillor Miller, Chair of PPAC, was in attendance to present PPAC's discussion. It was commented that the short trend for 10/19 of key performance indicators (KPIs) were down and 8/16 of KPIs with traffic light status were at red or amber. The Cabinet responded that this had been discussed in detail and although some of the KPIs were stretch targets, they had agreed that it was important that focus on those indicators was needed to ensure a change in trend for future quarters.

**Resolved (Non-key decision):**

To note progress and performance for Quarter 1.

**Reason for decision:**

To enable Cabinet members to consider specific aspects of the Council's progress and performance.

**28 Finance update - performance quarter 1 - 2021-2022**

The Cabinet considered the report of the Chief Finance Officer, updating members on the Council's financial performance in Quarter 1 for 2021/22, which was indicative of a marginal underspend.

Some of the Council's income streams, such as car parking income was down for the quarter, however this was because of the pandemic, and it was expected that this would improve for future quarters.

Councillor Nicholson highlighted that the Council needed to be mindful that the various support packages such as the furlough scheme, Covid grant and income compensation grant would shortly be ending and its impact on the wider community.

Councillor MacCleary referenced the recent news around energy prices and asked about its impact on the Council and its tenants. The Chief Finance Officer responded that the Council were mindful and aware of the emerging inflationary context and its impact on the Council's finances. Further discussions would take place and be part of the service and financial planning process for 22/23. The Deputy Chief Executive and Director of Regeneration and Planning added that the Council had already contacted its broker that arranged energy for the Council and its housing stock to look at the implications and potential mitigations. Conversations had also taken place with a view to speaking with the Tenants of Lewes District (TOLD), on publicising how to assist residents.

Policy and Performance Advisory Committee (PPAC), held on 16 September 2021, considered the report and were supportive of the officer recommendations in full.

**Resolved (Non-key decision):**

(1) To note the General Fund, Housing Revenue Account and Collection Fund financial performance for the quarter ended June 2021.

(2) To agree the amended capital programme as set out at Appendix 2 to the report.

**Reason for decisions:**

To enable Cabinet members to consider specific aspects of the Council's financial performance.

**29 Medium Term Financial Strategy**

The Cabinet considered the report the Chief Finance Officer, updating them on the process and approach to the Council's Medium Term Financial Strategy for the period 2021/22 to 2024/25.

The Medium Term Financial Strategy (MTFS) sets the strategic financial direction for the Council and is regularly updated as it evolves and develops throughout the year to form the framework for the Council's financial planning. The report outlined the proposed process for the MTFS for the period 2021/22 to 2024/25, which ultimately would lead to the setting of the Council's budget in February 2022.

The MTFS is shaped by the national economic background and external factors such as the impact of Covid-19 and Brexit, inflation, interest rates, Public Sector Pay and Factors affecting demand-led services would be analysed in undertaking a mid-year review of the Strategy.

Policy and Performance Advisory Committee (PPAC), held on 16 September 2021, considered the report and were supportive of the officer recommendations in full.

The Cabinet paid tribute to Andrew Clarke, Deputy Chief Finance Officer, who would be leaving the authority at the end of the month and wished him all the best for the future.

**Resolved (Key decision):**

To note the background to the Medium Term Financial Strategy for 2022/23 and to approve the approach outlined in the report.



**Reason for decision:**

To progress the Medium Term Financial Strategy process and to update Cabinet on the background to this.

**30 Housing development update**

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning, providing regular updates on key housing developments in Lewes District.

The proposals contained in the report followed the recent opening of new homes in Lewes at Saxonbury House and Palmerston House in Fort Road. The design of the Former Newhaven Police Station had been subject to a full review of the sustainability features and was in accordance with the Council's corporate priorities.

The Policy and Performance Advisory Committee (PPAC) at its meeting on 16 September 2021, made the following recommendation to Cabinet:

To support the recommendations in the Cabinet report subject to the following amendment to recommendation (3) being considered by the Cabinet:

**(3) That the two HRA assets identified, in accordance with the business case as set out in (Exempt) appendix 2 to the Cabinet report, are not disposed of but improved and brought back into council house use, to support two families in Lewes, as part of the council's corporate goal.**

Councillor Miller, Chair of PPAC, was in attendance to present PPAC's discussion.

Following presentation of the report, Cabinet resolved to exclude the public whilst discussing the exempt appendix, recommendations from PPAC and comments from visiting members, as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act 1972, paragraph 3 – Information relating to the financial and business affairs of any particular person (including the authority holding that information).

(Note: Councillor O'Keeffe left the meeting during the exempt discussion before Cabinet determined the matter)

Following the exempt discussion, the public meeting resumed, and Cabinet unanimously agreed the officer recommendations as set out in the report.

**Resolved (Key decision):**

(1) To approve the project known as the Former Newhaven Police Station, making an allocation within the Housing Revenue Account (HRA) Capital Programme of up to £6.2m, in accordance with the business case as set-out at

the Exempt Appendix 1 to the report.

(2) To approve the Council entering into a construction contract with the preferred bidder to build out the Former Newhaven Police Station, subject to the business case, demolishing the existing buildings and developing 21 new Council homes.

(3) To approve the disposal of the two HRA assets identified, in accordance with the business case as set-out at Exempt Appendix 2 to the report, including a policy to ring-fence the capital receipts generated within the annual budget to support in the financing of other Council-led housing developments in Lewes town, enabling the re-allocation of retained Right to Buy (RTB) receipts.

(4) To authorise the Director of Regeneration and Planning, in consultation with the Portfolio Holders for Housing, Finance, and Assets, also the Chief Finance Officer, to carry out all necessary actions to facilitate the recommendations including feasibility, financing, appointment of professional services, development, sales, lettings, and determining the terms of, and authorising the execution of, all necessary documentation, in accordance with the business case(s).

**Reason for decisions:**

To provide updates and secure the necessary approvals to bring forward ongoing key housing development projects within the district, utilising existing assets to deliver highly sustainable Council homes to meet corporate objectives.

Notes: (1) The appendix remained exempt. (2) Exempt information reason 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The meeting ended at 3.16 pm

Councillor Zoe Nicholson (Chair)

# Agenda Item 8

|                                     |  |
|-------------------------------------|--|
| <b>Report to:</b>                   | <b>Cabinet</b>   |
| <b>Date:</b>                        | <b>11 November 2021</b>  |
| <b>Title:</b>                       | <b>Recovery and Reset</b>  |
| <b>Report of:</b>                   | <b>Robert Cottrill, Chief Executive</b>  |
| <b>Cabinet members:</b>             | <b>Councillor Zoe Nicholson, Leader of the Council, Chair of Cabinet and Cabinet member for finance and assets</b><br><b>Councillor James MacCleary, Deputy Leader of the Council and Cabinet member for regeneration and prosperity</b> |
| <b>Ward(s):</b>                     | <b>All</b>   |
| <b>Purpose of report:</b>           | <b>To update on progress of the Recovery and Reset Programme</b>   |
| <b>Decision type:</b>               | <b>Non key</b>   |
| <b>Officer recommendation(s):</b>   | <b>To note the progress made with the Recovery and Reset Programme</b>   |
| <b>Reasons for recommendations:</b> | <b>The Recovery and Reset Programme provides a structured and accountable approach for delivering the level of significant organisational change needed to respond to current and future challenges</b>                                  |
| <b>Contact Officer(s):</b>          | <b>Name: Lee Banner</b><br><b>Post title: Transformation Programme Manager</b><br><b>E-mail: <a href="mailto:lee.banner@lewes-eastbourne.gov.uk">lee.banner@lewes-eastbourne.gov.uk</a></b><br><b>Telephone number: 07894 237929</b>     |

## **1 Introduction**

- 1.1 Following the emergence of the Covid-19 pandemic in early 2020 and the subsequent impact on the economy (both for the council and the district), the council created the Recovery and Reset (R&R) programme as a means of managing the priority activity to address the challenges of the new operational context in a sustainable way, and to respond to the changing needs and demands of the district's residents.
- 1.2 Over the last year, R&R activity has made sound progress in delivering the required changes in support of the council's response to the Covid-19 pandemic and the work to manage the significant budget shortfall over the next four years (Medium Term Financial Strategy [MTFS] period).

- 1.3 The R&R programme consists of four focus areas: best use of digital, reshaping delivery, best use of assets, and restart. This report provides an update on the R&R activity over the last period and the proposals set out have been developed within the context of the R&R programme.

## 2 Financial Context

- 2.1 When the R&R programme was established in the autumn of 2020, it was clear that significant savings would need to be delivered. The table below sets out the budget challenges which were reported in the updated MTFs presented to Cabinet in September. This shows that savings of £0.998m have already been identified for 2021/22 and £1.758m for 2022/23. This level of savings will also allow for additional contributions to balances each year.

|                                      | 2021/22<br>£m | 2022/23<br>£m | 2023/24<br>£m | 2024/25<br>£m |
|--------------------------------------|---------------|---------------|---------------|---------------|
| <b>INITIAL FORECAST GAP</b>          | <b>0.737</b>  | <b>1.532</b>  | <b>1.535</b>  | <b>1.525</b>  |
| Less R&R Savings                     | (0.998)       | (1.758)       | (2.080)       | (2.080)       |
| Contribution to General Fund Balance | 0.261         | 0.226         | 0.545         | 0.555         |
| <b>Net Balanced Position</b>         | -             | -             | -             | -             |

- 2.2 The budget planning process for 2022/23 is well underway and an update position will be reported to Cabinet in December.

## 3 Recovery and Reset Progress

- 3.1 Good progress has been made in delivering the R&R plans which were agreed by Cabinet in the autumn of 2020.

We have identified and delivered, or projected delivery of, a range of savings against the R&R target, although further work is needed to ensure a balanced budget for 22/23 and beyond. This work will continue over the coming months as part of business and financial planning process progresses further, reporting to Cabinet in the new year.

Further detail on the R&R programme savings is set out in Appendix A.

- 3.2 A range of key outcomes and benefits have been delivered (in addition to those previously reported to Cabinet) by the R&R programme so far, including:
- The Digital Democracy project has launched the Modern.Gov system with members and officers for the electronic management of meeting agendas and papers.
  - The project to explore a new Revenues and Benefits system will be completing the procurement stage within the coming weeks. Details of the savings and efficiencies delivered through this project will be confirmed in the next update to Cabinet.
  - A project to explore options for the identification of a single system to manage Environmental Health and Licensing activity has commenced with the aim of delivering operational benefits, efficiencies and savings.

- Following the successful pilot to automate a number of processes, options to exploit technology further to support delivery of a number of transactional activities within Customer First are being finalised.
- Following consultation with staff, hybrid ways of working have been implemented across the council, including:
  - Creation of flexible working styles so that staff can work from the most appropriate location for their role and preferences, and in the best way to collaborate effectively with their colleagues.
  - Hybrid meeting technology has been purchased for installation in Southover House to enable seamless interaction between members/officers in the building and others who dial in remotely.
  - A staff social club – the Watercooler – has been developed by staff and implemented to support their informal interaction and connection when working in a hybrid way.
- Reshaping exercises have been completed in a number of service areas, delivering savings in-year and for future years. The level of savings will be confirmed following recruitment to a small, remaining number of roles.
- The Covid-19 community hub helpline continues to operate, but has experienced a very low level of activity in recent months.
- The council continues to focus on how it can support social and economic recovery going forward.

#### **4 Community Wealth Building**

- 4.1 The R&R management team continues to ensure that community wealth principles are applied across all aspects of the R&R programme.

#### **5 Consultation**

- 5.1 There are no proposals in this report which require formal consultation to be undertaken.

#### **6 Corporate Plan and Council Policies**

- 6.1 The proposals in this report support the council's long term strategic aims as set out in the Corporate Plan and associated policies.

#### **7 Financial Appraisal**

- 7.1 As set out in the report.

#### **8 Legal Implications**

- 8.1 This report is for noting only, and there are no legal implications arising directly from it.

#### **9 Risk Management Implications**

- 9.1 The risks within R&R are regularly assessed and managed as part of the R&R and project management activities. The identification and management of any

significant risks in relation to the programme will be reported to CMT and the R&R Member Board, along with mitigation plans to address them.

## **10 Equality Analysis**

- 10.1 There are specific no proposals in this report which require an equality and fairness analysis to be undertaken. However, the Equalities Stakeholder Group for Lewes and Eastbourne is regularly updated on progress with the R&R programme and equality analyses are undertaken for all staff reshaping exercises.

## **11 Environmental Sustainability Implications**

- 11.1 The proposals in this report do not adversely impact on the council's long-term carbon reduction aims, as set out in the Climate Change and Sustainability Strategy.

## **12 Contribution to Community Wealth Building**

- 12.1 See paragraph 4 above.

## **13 Appendices**

- Appendix A – Recovery and Reset Programme Savings

## **14 Background Papers**

None

## Recovery and Reset Programme Savings

## Appendix A

|                                    | 2021/22<br>£ | 2022/23<br>£ |
|------------------------------------|--------------|--------------|
| <b>Workplace 2021</b>              |              |              |
| Southover House                    | 0            | 150          |
| <b>Digital</b>                     |              |              |
| Digital Democracy                  | 0            | 50           |
| <b>Reshaping Services</b>          |              |              |
| HR reshaping                       | 13           | 13           |
| IT reshaping                       | 54           | 54           |
| Contract cleaning                  | 50           | 100          |
| Homes First reshaping              | 0            | 50           |
| Environment First reshaping        | 50           | 100          |
| Legal reshaping                    | 0            | 50           |
| CMT deletion of posts              | 91           | 91           |
| Finance reshaping                  | 0            | 20           |
| Additional income (various)        | 0            | 100          |
| Facility management savings        | 0            | 200          |
| <b>RESHAPING SERVICES TOTAL</b>    | <b>258</b>   | <b>778</b>   |
| <b>Best Use of Assets</b>          |              |              |
| Reduced costs/increased income     | 40           | 80           |
| Reduced costs of capital financing | 500          | 500          |
| Income from interest               | 200          | 200          |
| <b>BEST USE OF ASSETS TOTAL</b>    | <b>740</b>   | <b>780</b>   |
| <b>TOTAL SAVINGS</b>               | <b>998</b>   | <b>1,758</b> |

This page is intentionally left blank



|                                     |   |
|-------------------------------------|---|
| <b>Report to:</b>                   | <b>Cabinet</b>  |
| <b>Date:</b>                        | <b>11 November 2021</b>   |
| <b>Title:</b>                       | <b>Climate Change and Sustainability Strategy- Annual update 2021</b>   |
| <b>Report of:</b>                   | <b>Ian Fitzpatrick, Deputy Chief Executive and Director of Planning and Regeneration</b>  |
| <b>Cabinet member:</b>              | <b>Councillor Matthew Bird, Cabinet member for sustainability</b>   |
| <b>Ward(s):</b>                     | <b>All</b>  |
| <b>Purpose of report:</b>           | <b>To note progress to date and approve publication of the Annual Update (Appendix 1)</b>   |
| <b>Decision type:</b>               | <b>Key</b>  |
| <b>Officer recommendation(s):</b>   | <b>(1) To approve the Climate Change and Sustainability Annual Update as attached in Appendix, 1 for publication on the Council's website</b><br><b>(2) For Cabinet to note progress to date on the strategy action plan as contained within Appendix 1</b> |
| <b>Reasons for recommendations:</b> | <b>To progress the aims of the Council's Climate Emergency Declaration (2019) to make the Council Net Zero Carbon by 2030 and to assist the same aim to be achieved within the wider district.</b>  |
| <b>Contact Officer(s):</b>          | <b>Name: Kate Richardson</b><br><b>Post title: Strategy &amp; Partnership Lead- Sustainability</b><br><b>E-mail: kate.richardson@lewes-eastbourne.gov.uk</b><br><b>Telephone number: 01323 415202</b>   |

---

## **1 Introduction**

1.1 This paper reports (through Appendix 1) on the progress of the Climate Change and Sustainability Strategy and action plan that was approved by Cabinet in February 2021, as a result of the Climate Emergency Declaration made at Full Council in July 2019. The strategy sets out the vision for a net zero carbon council and district by 2030.

This is being published in November which coincides with the UN Climate Summit, COP26, being hosted in Glasgow.

- 1.2 Appendix 1 has been brought forward for approval by Cabinet. The Appendix will be placed as a standalone document on the council climate change web page and will sit alongside the full Strategy.
- 1.3 The carbon emission report within Appendix 1 shows that there has been a 15% reduction on the total baseline and a 11.4% reduction in fleet emissions.
- 1.4 The carbon footprint of the district has reduced by 5.2% based on BEIS data.

No analysis is carried out on the district data and it is provided for monitoring purposes only this year. A more in-depth analysis of district and council emissions will be carried out in 2024/25. This should enable a review of the figures pre, during and post Covid-19 lockdowns.

- 1.5 Partnership working remains key to the success of any local authority's climate change and carbon reduction ambitions and this is no different for Lewes District Council.

We have progressed many regional and local projects working with our partners including:

- Decarbonising social housing with the Greater Brighton Economic Board and the University of Brighton;
- Hydrogen Sussex
- Ouse Valley CARES project with the South Downs National Park and the Universities of Brighton and Sussex;
- Alternative financing with the University of Sussex;
- as well as our neighbouring local authorities and other community groups, such as Seaford Environmental Alliance and Lewes Climate Hub.

## **2 Update to the national policy context**

- 2.1 A raft of new strategies and policies have come out recently and are detailed within Appendix 1 page 3. Most notably the Net Zero Strategy was published in October and has various associated policies and strategies within it. These are currently being reviewed by the council for their impact on our own actions and targets.

## **3 Evidence base update**

- 3.1 Two new bodies of evidence have been released this year. The first is that of the UK's Climate Change Committee's [independent advice report](#) produced as part of their 5 year Climate Change Risk Assessment (CCRA3) and the second is that of the IPCC Working Group I report on the physical science underpinning past present and future climate change '[AR6 Climate Change 2021: The Physical Science Basis](#)'
- 3.2 Key findings of these reports:
- Of the 61 key UK climate risks and opportunities more than half need more action to address them.
  - More than a third of UK risks have increased in their urgency score regarding a need for action, including issues such as:

Impacts on people's health;  
Impacts on coastal communities and businesses;  
Reduction in water supplies;  
The risks posed by flooding, erosion, pests and invasive species;  
The impacts on the natural environment.

- It is unequivocal that human influence has warmed the atmosphere ocean and land. Widespread and rapid changes in the atmosphere, ocean, cryosphere and biosphere have occurred.
- The scale of recent changes across the climate system as a whole and the present state of many aspects of the climate system are unprecedented over many centuries to many thousands of years

#### **4 Lewes District Council Carbon Emission Report**

4.1 This report provides a summary of the carbon report for the financial years 2019/20 and 2020/21 along with a comparison of these years with the baseline 2018/19.

4.2 There has been a reduction in the council's scope 1 & 2 emissions of just under 15% since 2018/19.

There full report is available in Appendix 1 pages 7-10

#### **4.3 Scope 3 emissions**

The Council continues to expand upon its Scope 3 emissions reporting. This year's report is contained within Table 4 of Appendix 1 (page 11).

The Council acknowledges that our greatest source of emissions will be from our purchasing and contracting and continues to improve reporting methods. The Council is starting to include clauses in contracts requiring suppliers to report emissions attributed to the contract. We aim to include similar clauses in more contracts moving forward.

#### **5 Lewes District Carbon Emissions Summary**

5.1 This information can be found on page 12 of Appendix 1.

#### **6 The Climate Change and Sustainability Strategy -Strategic Action Areas Update**

6.1 The strategy currently contains 91 number of actions, of which 76 are active or completed across 7 action areas. A summary of work to date is below.

61% of all actions are currently reported as green or completed, 34% are amber and 5% (4 actions) are red.

Please see Appendix 1 page 18 for the full updated action plan and set of indicators.

- 6.2 Some key actions have included:
- Setting up of the Walking & Cycling Forum
  - Social Housing ‘Decarbonising Our Housing Stock’ project
  - Adoption of Biodiversity Strategy
  - Development of the email ‘Climate Action Bulletin’
  - Development of a Community food growing policy
  - Trialling low carbon waste collection vehicles
  - Expansion of the Sussex Flow Initiative to investigate wetland projects and carbon storage
  - GIS woodland opportunity mapping
  - Adoption of a community wealth building strategy
  - Citizens and Climate- alternative financing for climate action projects
  - Pledging to investigate launch of Climate Bond within 18 months of COP26
  - Signatory to UK100’s ‘Net Zero Pledge’

## **7 Financial appraisal**

- 7.1 There are no direct financial implications resulting from the report  
*Finance consulted 12.10.21*

## **8 Legal implications**

- 8.1 In the measures it takes across its own functions and estate, and those it facilitates with partners on a district-wide basis, the Council must have regard to the emerging legislative framework alluded to in section 2 of this report. In particular, the Council will need to consider its obligations under the Environment Bill once it becomes law.

*Lawyer consulted 11.10.21*

*Legal ref: 010479-LDC-OD*

## **9 Equality analysis**

- 9.1 An equality Analysis already exists for this topic: Cabinet paper February 2021: [Climate Change and Sustainability Strategy 2021](#)

## **10 Environmental sustainability implications**

- 10.1 The strategy is key to delivering the net zero carbon goal of the council by 2030. It will seek to ensure that carbon implications are taking into account throughout the council and in all decisions.

Implementation of actions to achieve carbon neutrality is key to mitigate the predicted negative impacts of climate change on the environment, economy and communities.

## **11 Contribution to Community Wealth Building**

- 11.1 Community Wealth Building Is a key strand of the climate change action plan. Buying more locally, employing local staff, and encouraging local investment in

our projects helps increase, and keep, wealth and jobs within our community whilst reducing carbon emissions.

## **12 Appendices**

- Appendix 1 – Lewes District Council Climate Change & Sustainability Update November 2021 – for publication on the website

## **13 Background papers**

The background papers used in compiling this report were as follows:

- Cabinet paper February 2021: [Climate Change and Sustainability Strategy 2021](#)

This page is intentionally left blank



# Climate Change and Sustainability Strategy

## Lewes District Council

- Carbon Emissions Report
- Strategy Update



November 2021

# Lewes District Council Climate Change & Sustainability Update

November 2021

## Contents

|  |     |
|--|-----|
| 1. Introduction  | p2  |
| 1.1 Update to National policy context  |     |
| 1.2 Evidence base update   |     |
| 2. Lewes District Council Carbon Emissions Report                            | P7  |
| 2.1 Methodology  |     |
| 2.2 Data summary & review  |     |
| 2.3 Scope 3 emissions  |     |
| 3. Lewes District Carbon Emissions Summary                                   | p12 |
| 4. Climate Change and Sustainability Strategy- Strategic Action Areas Update | p13 |
| 5. Strategy Action Plan update & sustainability indicators                   | p18 |



## 1. Introduction

This update report on the progress of the climate change and sustainability strategy adopted earlier this year in February provides an overview of how work has progressed on the initial action plan and how this work has evolved over the last year. It provides an update to the policy context within which we are working as Central Government catch up on their strategy commitments post-Covid, and a brief summary of the key findings of the 'Working Group I' contribution to the IPCC's 6th assessment report on the physical science basis of climate change.

This update report is being published in November which coincides with the UN Climate Summit, COP26, being hosted in Glasgow.

The council provides a summary emission report for the years 2019/20 and 2020/21 along with a progress summary against the baseline year 2018/19. Scope 3 emissions data is being gathered and work continues to improve the amount and quality of the data collected to enable the council to manage and reduce those emissions for which we are responsible.

The districts emissions are reported although the ability to compare against the Anthesis baseline of 2017 is limited due to methodology changes. As such publicly available data produced by BEIS on an annual basis is also reported for the first time. Data will of course never be 100% accurate but the trends and main areas of emissions can still be monitored and targeted.

There are no changes as far as the action areas are concerned. The main sources of emissions reported in the baseline remain as such.

Partnership working remains key to the success of any local authority's climate change and carbon reduction ambitions and this is no different for Lewes District Council. Working with our partners such as: the Greater Brighton Economic Board; the Sussex Local Nature Partnership; the South Downs National Park and the Universities of Brighton and Sussex; as well as our neighbouring local authorities and community groups such as Seaford Environmental Alliance, Ouse Valley CARES and Lewes Climate Hub, we have progressed regional and local projects regarding: the use of hydrogen as a fuel through Hydrogen Sussex; the decarbonisation of social housing; the retrofitting and decarbonisation of private sector housing; the potential use of community investment; the community wealth agenda; enabled funding bids by others; produced a regular sustainability email bulletin for residents; enabled the Climate Action Forum; nature based solutions for carbon capture; grant funded local projects and provided spaces for groups to have a physical presence, amongst many other things that are detailed within the update to the Strategic Action Areas and the Action Plan Update.

## 1.1 Update to the national policy context

### **The Environment Bill**

This bill is key to the implementation of legally binding targets for environmental improvement and initiatives such as reversing wildlife decline, animal re-introduction, tree planting, and deposit return schemes. It remains in progress as the Government consider the Lords proposed amendments.

### **Energy White Paper**

Published in December 2020 this paper sets challenging ambitions for enabling net zero energy by 2050 and what it will mean for consumers and businesses.

### **Future Homes Standard**

In January the government published their response to the future homes standard consultation It outlines what changes will be made to building regulations to improve the energy efficiency of new homes and the pace that these changes will occur. The standard intends to ensure that all new homes built from 2025 will produce 75 -80% less carbon emissions than homes delivered under current regulations and that these homes will no longer be reliance on fossil fuels requiring no future refurbishment to reach zero carbon status.

### **Bus Back Better**

This strategy was published in March 2021 and sets out the vision and opportunity to deliver better bus services across England. contained within it is a requirement for the local transport authority, East Sussex County Council, to publish a local Bus Service Improvement Plan.

### **Decarbonising Transport - a better greener Britain**

Published in July this strategy commits the government to, amongst other things, decarbonising all forms of transport, decarbonising the freight and logistics sector and maximising the benefits of low carbon fuels.

### **UK Hydrogen Strategy**

This policy paper published in August sets the approach the government is taking to developing the low carbon hydrogen sector to meet the UK ambition of 5GW low carbon hydrogen production capacity by 2030.

### **Net Zero Strategy: Build Back Greener Including The Heat and Buildings Strategy**

The Net Zero Strategy sets out a variety of policy and proposals to achieve net zero by 2050 and was published in October 2021. It is currently under review by the Council to determine its likely impacts on our own net zero actions and targets.

Included within this suite of documents is the Heat and Buildings Strategy which sets out how the UK will decarbonise our homes, and our commercial, industrial and public sector buildings by 2050.

## 1.2 Evidence base update

Two new bodies of evidence have been released this year.

The first is that of the UK's Climate Change Committee's [independent advice report](#) produced as part of their 5 year Climate Change Risk Assessment (CCRA3) and the second is that of the IPCC Working Group I report on the physical science underpinning past present and future climate change '[AR6 Climate Change 2021: The Physical Science Basis](#)' .

### **UK Climate Change Risk Assessment (CCRA3)**

The Independent Assessment used to help inform the third UK Climate Change Risk Assessment (CCRA3) assesses 61 risks and opportunities from climate change to England, including to business, infrastructure, housing, the natural environment, our health and risks from the impacts of climate change internationally.

Of these 61 risks and opportunities, more action is needed in England now to address 34 of them, with sustaining current action only deemed appropriate in four cases. Of the 61, six issues are deemed to be both a risk and opportunity, four of which are associated with the natural environment and each of these require more action or further investigation. There are also eight opportunities that could arise from climate change in England, with half of these also related to the natural environment.

In total, 23 risks from climate change in England have increased in urgency score since the previous CCRA five years ago.

Only one risk has decreased in urgency score since the previous CCRA. There are also some new risks that were not covered in CCRA2. When compared to the other UK nations, there is increasing evidence that risks from extreme heat are greater in England than elsewhere, especially in the south-east, affecting health, infrastructure and the natural environment. The potential for water scarcity and subsidence also appears to be a greater issue here, again with south-east England being at greatest risk. Flooding (coastal and inland), storms, lightning and high winds also play their part in the present and future climate related risks across the whole of England. In summary, risks in England that have a high future magnitude score and where more action is required now to address them, after considering any existing adaptation responses, include the following:

- The impacts of climate change on the natural environment, including terrestrial, freshwater, coastal and marine species, forests and agriculture.
- An increase in the range, quantities and consequences of pests, pathogens and invasive species, negatively affecting terrestrial, freshwater and marine priority habitats species, forestry and agriculture.
- The risk of climate change impacts, especially more frequent flooding and coastal erosion, causing damage to our infrastructure services, including energy, transport, water and Information and Communication Technologies (ICT).

- A reduction in public water supplies due to increasing periods of water scarcity.
- The impact of extreme temperatures, high winds and lightning on the transport network.
- The impact of increasing high temperatures on people's health and wellbeing and changes in household energy demand due to seasonal temperature changes.
- Increased severity and frequency of flooding of homes, communities and businesses.
- The viability of coastal communities and the impact on coastal businesses due to sea level rise, coastal flooding and erosion.
- Disruption to the delivery of health and social care services due to a greater frequency of extreme weather.
- Damage to our cultural heritage assets as a result of temperature, precipitation, groundwater and landscape changes.
- Impacts internationally that may affect the UK, such as risks to food availability, safety and security, risks to international law and governance from climate change that will affect the UK, international trade routes, public health and the multiplication of risks across systems and geographies.

#### **IPCC AR6: The Physical Science Basis**

The Intergovernmental panel on climate change (IPCC) is now in its sixth assessment cycle in which the IPCC is producing the 6th Assessment Report (AR6) due for release in 2022. The synthesis report will frame and assess the historical, current and future of climate change science globally and is contributed to by the IPCC 3 Working Groups.

The IPCC Working Group I (WGI) examines the physical science underpinning past present and future climate change and their report published in August '[AR6 Climate Change 2021: The Physical Science Basis](#)' underpins the remaining two working groups reports for the AR6 Synthesis Report. The WGI assessment provides scientific information relevant for the global community to meet the challenge of climate change. As well as the global scale, WGI looks at variability and change that is happening at a regional level which is closely tied to how impacts and risks to human and natural systems are changing overtime.

This report supports the fundamental reasons why the climate change and sustainability strategy within Lewes district and beyond is so important at a global scale By bringing together the latest advances in climate science and combining multiple lines of evidence from paleoclimate, observations, process understanding, and global and regional climate simulations .

Key findings of the WGI include (but not limited to):

- It is unequivocal that human influence has warmed the atmosphere ocean and land. Widespread and rapid changes in the atmosphere, ocean, cryosphere and biosphere have occurred.
- The scale of recent changes across the climate system as a whole and the present state of many aspects of the climate system are unprecedented over many centuries too many thousands of years
- Human induced climate change is already affecting many weather and climate extremes in every region across the globe. Evidence of observed changes in extremes such as heat waves, heavy precipitation, droughts, and tropical cyclones, and, in particular, their attribution to human influence, has strengthened since the 5th Assessment Report.
- Global surface temperature will continue to increase until at least the mid-century under all emissions scenarios considered. Global warming of 1.5 degrees C and two degrees C will be exceeded during the 21st century unless deep reductions and carbon dioxide and other greenhouse gas emissions occur in the coming decades.
- Many changes in the climate system become larger in direct relation to increasing global warming.
- Continued global warming is projected to further intensify the global water cycle including its variability and the severity of wet and dry events
- Many changes due to past and future greenhouse gas emissions are irreversible for centuries to millennia, especially changes in the ocean, ice sheets and global sea level.
- With further global warming, every region is projected to increasingly experience concurrent and multiple changes in climatic impact drivers. Changes in several climatic impact drivers would be more widespread at 2 degrees C compared to 1.5 degrees C global warming and even more widespread and or pronounced for higher warming levels.
- Low likelihood outcomes, such as ice sheet collapse, abrupt ocean circulation changes, some compound extreme events and warming substantially larger than the assessed *very likely* range of future warming cannot be ruled out.
- From a physical science perspective, limiting human induced global warming to a specific level requires limiting cumulative CO<sub>2</sub> emissions, reaching at least net zero CO<sub>2</sub> emissions, along with strong reductions in other greenhouse gas emissions.

## 2. Lewes District Council Carbon Emissions Report

This report provides a summary of the carbon report for the financial years 2019/20 and 2020/21 along with a comparison of these years with the baseline 2018/19

### 2.1 Methodology

We have calculated the baseline using the Greenhouse Gas (GHG) Protocol methodology and the appropriate annual conversion factors for each year issued by the Department for Business, Energy and Industrial (BEIS). By using this method and these figures we are ensuring that the baseline emissions we measure can be reported accurately every year to 2030 using a peer reviewed and agreed process.

Lewes District Council generally uses the 'operational control' approach to define the organisational boundary and to inform the emissions inventory boundary described in the table below.

It should be noted however that with regards to metered gas and electricity, all sites, regardless of who operates the site, are considered to be in scope 1 or 2 if the council is responsible for paying the bills (even if these costs are re-charged to the leasee) AND for maintaining the premises. Where these conditions are not met the sites will sit within scope 3, for example Wave Leisure facilities.

Scope 1 and 2 emissions form the organisational baseline and are considered to be directly controllable by the Council.

| Category | Description  | Data used in this analysis   |
|----------|--|--|
| Scope 1  | Direct emissions from sources owned or controlled by Lewes District Council  | Metered gas data (for buildings where the Council pay the gas bills)<br>Litres of fuel consumed for fleet vehicles |
| Scope 2  | Indirect emissions from the generation of energy purchased by Lewes District Council                               | Metered electricity data (for buildings where the Council pay the electricity bills)                               |
| Scope 3  | Indirect emissions that result from other activities that occur in the value chain, either upstream or downstream. | As per table 3.  |

## 2.2 Data summary & review

April 2018 to March 2021

**From 2018/19 to 2020/21 the Council's scope 1 & 2 emissions have reduced by just under 15% in total. See table 1.**

There has been a **11.4% reduction in fleet emissions** - there has been a very small reduction in emissions from the diesel so our reduction is largely down to reduced consumption. It is possible that to some degree reduced consumption was possible due to the lack of traffic during COVID lockdown periods enabling a more fuel efficient service.

There has been an **increase** in our emissions from natural gas consumption of just over 6%. This increase has occurred in our housing supplies. The greatest increase occurred in the 2019/20 year and a slight reduction occurred in 2020/21 though consumption remains higher than the baseline year by 18%. This may be due to both the weather and impacts of COVID-19 with more people staying at home more of the time.

Operational building gas consumption has fallen by nearly 30%. This is most likely due to reduced use of buildings and operational control improvements. The Council has made no substantial change to heating systems of operational buildings.

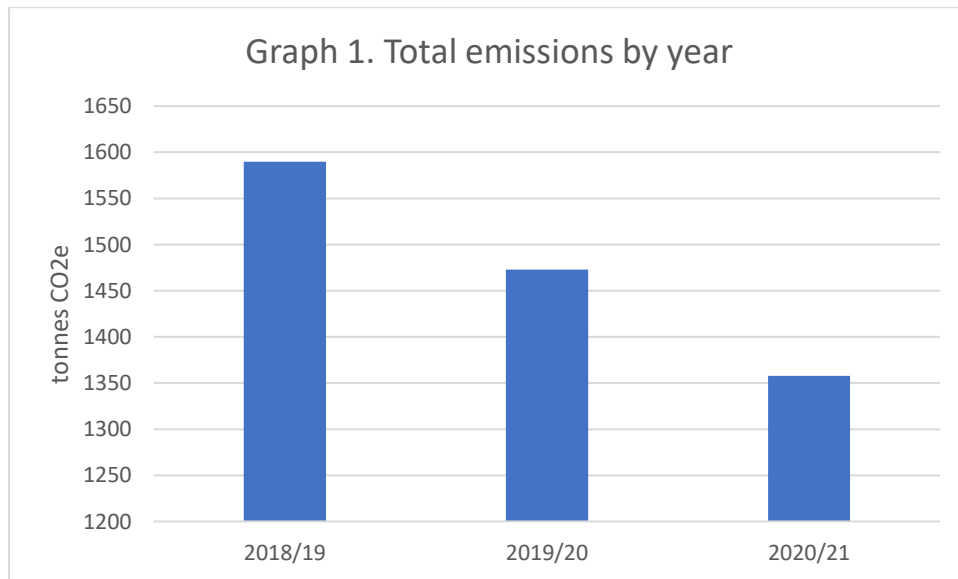
The bulk of our emissions savings have been made through the move to a verified green electricity tariff. This is a REGO backed tariff and the Council can claim it as zero carbon. We still account for transmission and distribution losses as scope 3 emissions. The Council moved onto the new green tariff on 1<sup>st</sup> October 2020.

Our electricity emissions reduction on the base year is 43%. It should be noted that our electricity consumption has not reduced by anywhere near this amount. As such it remains key to reduce our consumption through energy efficiency measures. See table 2.

If we were to have remained on a brown/standard grid electricity tariff our emissions would have reduced by 25%- this reduction would have been down to a reduction in the carbon intensity of grid electricity due to less coal use and more renewable capacity within the system as a whole.

**Table 1. Lewes District Council emissions table**

| <i>Source of emissions by work area</i>                     | <i>tonnes CO<sub>2</sub>e</i> |                |                |
|---|-------------------------------|----------------|----------------|
|   | <b>2018/19</b>                | <b>2019/20</b> | <b>2020/21</b> |
| <b>Housing and associated supplies</b>                      | 522                           | 526.3          | 450.4          |
| <b>Corporate &amp; Operational Buildings</b>                | 162                           | 125.6          | 101.2          |
| <b>Fleet vehicles</b>                                       | 870.9                         | 790.7          | 770.79         |
| <b>Other (EVCP &amp; Public facilities, other business)</b> | 34.9                          | 36.3           | 35.3           |
| <b>Total</b>  | 1590                          | 1478.9         | 1357.7         |





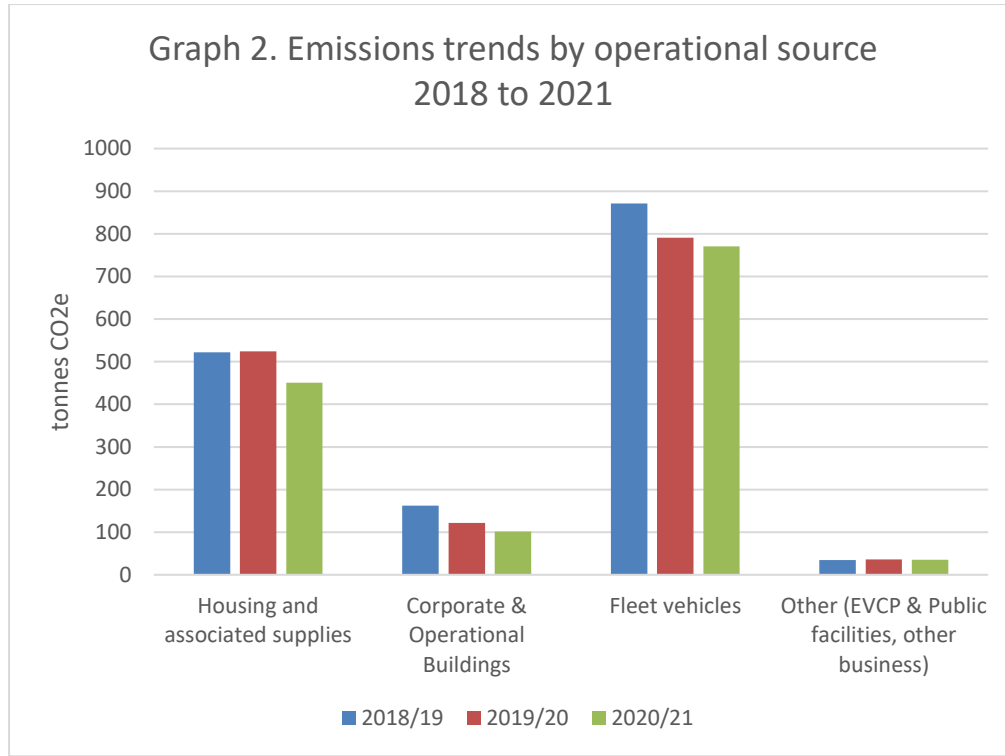


Table 2. Consumption vs emissions trends

|                    | % change in consumption | % change in emissions |
|--------------------|-------------------------|-----------------------|
| <b>Gas</b>         | 6% increase             | 6% increase           |
| <b>Diesel</b>      | 9% decrease             | 12% decrease          |
| <b>Electricity</b> | 9% decrease             | 43% decrease          |

### 2.3 Scope 3 emissions

The Council continues to expand upon its Scope 3 emissions reporting. We hoped we may have been able to provide an indication of some emissions based on contract spend however due to being a shared service with Eastbourne Borough Council this is proving more challenging than previously expected. Even if we did report through this method we would not be able to show any change in emissions through improved specification so reporting of this type has limited benefit.

The council acknowledges that our greatest source of emissions will be from our purchasing and contracting and continues to improve reporting methods as contracts renew.

The Council has recently signed a new lease for a Café at The Sidings in Newhaven, this contract includes a requirement to provide annual utilities consumption figures. We hope to include similar clauses in more contracts moving forward.

The Council expects Wave Leisure consumption figures to rise back towards pre-COVID levels in the next reporting cycle, reductions are due to the closures experienced in 2020/21.

**Table 4. Scope 3 emissions**

| tonnes CO2e                                    | Data source  | 2018/19     | 2019/20     | 2020/21     |
|--|--|-------------|-------------|-------------|
| Electricity Transmission & Distribution losses | Utilities consumption information                        | 30.52       | 25.54       | 23.42       |
| Water use                                      | Direct from utility company                              | N/A         | 13.9        | 19.5        |
| Wave Leisure                                   | Direct from consumption information (water, gas & elec)  | 953.5       | 945         | 365.5       |
| Councillors- Public Transport                  | Payment based estimate using average 31.8p per mile      |             |             | 0.14        |
| Councillor- Mileage                            | Calculated using miles claimed and an average petrol car |             |             | 0.42        |
| Staff- Public transport                        | Estimated based on spend using a cost of 31.8p per mile  |             |             | 0.25        |
| Staff- Mileage                                 | Calculated using miles claimed and an average petrol car |             |             | 27.98       |
| Well to Tank (WTT) diesel fuel emissions       | Based on actual consumption                              |             |             | 185.3       |
| Well to tank natural gas                       | Utilities consumption information                        |             |             | 56.51       |
| <b>Total</b>                                   |  | <b>984t</b> | <b>984t</b> | <b>679t</b> |

### 3. Lewes District Carbon Emissions Summary

This section summarises the data available for the entire districts carbon emissions.

It needs to be noted that this information is not directly comparable with the district baseline produced by Anthesis in 2020 due to variations in calculation methodology and we are unable to exactly reproduce this method ourselves. Therefore we report available information from the Scatter tool (also produced though collaboration by the same consultants Anthesis, Nottingham City Council, the Tyndall Centre and the Greater Manchester Combined Authority with funding from BEIS) for 2017 and compare this with the BEIS data available for local authority areas.

Please take care reading these figures as the BEIS figures are in CO<sub>2</sub> (carbon dioxide) only and the others are in CO<sub>2</sub>e (carbon dioxide equivalents, which includes other greenhouse gases in addition to carbon dioxide).

Scatter is the only method to count scope 3 indirect emissions – this is the reason for the size of the variation between the figures.

| <b>Data Source</b>   | <b>2017</b>              | <b>2018</b>                | <b>2019</b>              |
|--|--------------------------|----------------------------|--------------------------|
| Anthesis District Baseline   | 458 kt CO <sub>2</sub> e | N/A                        | N/A                      |
| Scatter Cities methodology   | 534 kt CO <sub>2</sub> e | 527.2 kt CO <sub>2</sub> e | N/A                      |
| BEIS data- <a href="#">UK local authority and regional CO2 emissions – data tables (excel)</a> 'territorial emissions' | 391 kt CO <sub>2</sub>   | 384.7 kt CO <sub>2</sub>   | 370.6 kt CO <sub>2</sub> |

## 4. The Climate Change and Sustainability Strategy -Strategic Action Areas Update

### Summary of progress

The strategy currently contains 91 number of actions across 7 action areas, of which 76 are active or completed. A summary of work to date is below- please see the full spreadsheet in Appendix 1 for more information of actions within each area.

61% of all actions are currently reported as green (including completions), 34% are amber and 5% (4 actions) are red.

### Energy & the built environment

- The bulk of work it within this action area has focused on our social housing, the allocation of government grant funding through the local authority delivery aspect of the green homes grant scheme, and the facilitation of a community energy solar project.
- With regards to our social housing stock we have completed the stock condition surveys and are currently analysing the data with our consultants. The council is continuing to progress the Decarbonising Our Housing Stock (DOHS) project by working with the Greater Brighton Economic Board, other local authority partners and universities. Feasibility studies for a pilot project are being undertaken and options for grant funding are being reviewed.
- We have also reviewed the tenants experience of having solar panels on their properties, produced an air source heat pump user guide and been promoting various environmental activities through tenant publications and events.

### Project Spotlight – Homes First Tenant Engagement project

'Not Costing the Earth' A new campaign and brand to share information with tenants around carbon reducing behaviours has been designed and launched



Working together to reduce our carbon footprint

## Sustainable Travel and air quality

- This action area benefits from an active community base to help both gain grant funding and utilise grants and information/reports that the Council can provide. In the past year grants have been provided to Cycle Lewes for the provision of bicycle security marking and registering at community events, bicycle owners also learned about keeping their bikes safe to reduce theft and the marking can help get stolen bikes returned. By encouraging cycling and cyclists, these grants have contributed to the wider benefits of the sustainability strategy.
- The council has moved a step forward towards procurement of an electric vehicle charge point provider and it is hoped this contract will be in place Autumn/Winter 2021.
- This theme area struggled during 2021 due to issues over staffing, thankfully these issues have now been resolved and once statutory responsibilities have been met the council hopes to further progress sustainable travel and air quality actions in the next year

### Project Spotlight- E-Cargo Bike grant

The Council has gained a Government grant of more than £102,000 from the Department for Transport eCargo Bike fund to help set up a scheme in Newhaven and Lewes town. The project is currently being developed to utilise space in Newhaven and within Lewes town for the set-up of a social enterprise service targeting local businesses and community enterprise. The bikes would provide a base of operations and opportunities for a carbon free last-mile delivery service.



## Biodiversity

- The past few months has seen the adoption of a biodiversity strategy and the incorporation of these actions within the climate change and sustainability strategy action plan.
- A biodiversity net gain technical note has also been adopted.
- Council land holdings have been reviewed and are in the process of being assessed for possible biodiversity, food and nature-based climate solutions. There have been various sites where pollinators have been encouraged through planting and reduced mowing, including Lewes Cemetery.

### **Project Spotlight- GIS Mapping Project- Site Suitability Analysis of Opportunities for Woodland Establishment**

The overall aim is to provide a GIS resource that allows potential tree planting areas to be identified by members organisations of the Sussex Local Nature Partnership. This initial project for Lewes District involved a University of Brighton Masters student determining the appropriate map layers that could be used, identifying constraint areas and then assessing the opportunity areas for suitability. This project is now being extended to cover more of the region.



## Agriculture & food

- The council is working with the local Food Partnership coordinator to help create a district food partnership and possible future strategy.
- The council is continuing to assess it's landholdings for potential community gardens and the Homes First Community development and sustainability specialist is working with councillors and community groups on potential joint projects.
- A community food growing policy has been developed along with internal procedures which together will provide a framework to enable future projects to progress more easily.

## Reducing emissions from waste

- Council communications to increase recycling have continued to be a corporate priority. The reduce reuse recycle email bulletin has been well received by members and residents and this has been supplemented by similar themes contained within the climate action email bulletin.
- Digital democracy has progressed seeing the launch of the ModernGov app and councillors can now opt out of receiving physical papers for meetings.
- Lower carbon waste collection vehicles are being trialled and alternative fuels are being evaluated in order to provide a pathway to decarbonisation.

### Project Spotlight- Live intelligence system reduces contamination

The use of Whitespace software is providing waste collection operatives with the ability to provide live intelligence to the Councils Customer First Team regarding contamination in the residual waste stream, for example waste engine oil, this allows the resident to be contacted as soon as possible about where the item/s should be appropriately recycled. This work actively reduces waste and provides a signposting service to residents to improve recycling rates.



## Water

- The Sussex flow initiative project is being expanded and now several carbon storage and wetland projects are being investigated across the district.
- With regards to water consumption the emerging new local plan will engage with service providers to ensure that areas of water infrastructure deficiency are addressed, there is a sustainability technical advice note (TAN) available and planning advice needs to gradually strengthen to reduce water consumption requirements further.
- The council has begun to report the carbon emissions from its operational water consumption, this is reported under scope 3 emissions.

## Circular Economy & community wealth

- A community wealth building strategy based upon on the report 'Reimagining Lewes District' carried out by the Centre for Local Economic Strategies (CLES) In 2020 was adopted last July. This is a major step forward in the progression of community wealth priorities at the council to enable: the progressive procurement of goods and services; fair employment and a just labour market; socially productive use of land and assets; made financial power work for local places; and plural ownership of the economy.
- In order to enable progression on the above strategy, the council applied for and gained funding from the LGA from the Net Zero Innovation Programme to investigate alternative financing of projects to tackle the climate emergency. the work carried out with our partners the University of Sussex has put in place the foundations of potentially raising a community municipal bond - the work is currently continuing but Lewes District Council has pledged as part of the Green Finance Institutes Local Climate Bond campaign to investigate and explore launching a 'green bond' in the next 18 months.

### Project Spotlight: Citizens & Climate, Crowdfunding for Net Zero

This project conducted with the University of Sussex has resulted in the document 'Citizens & Climate- Crowdfunding for Net Zero' which will be published on the Council website and explains how the Council has worked through the initial process of how it could bring a green bond to the local community and how it could be used to fund sustainability initiatives. There is still work to do but the Council has pledged to complete this exploration within the next 18 months.





5. Strategy action plan update and sustainability indicators

**The Action Plan 2021**

**TIMEFRAMES**

|        |           |
|--------|-----------|
| Short  | 2021-2022 |
| Medium | 2023-2026 |
| Long   | 2027-2030 |

| Action reference | ACTION | OUTCOME | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions) | TIMEFRAME | RESOURCES | Date for completion | Annual Update November 2021 | Status |
|------------------|--------|---------|--|-----------|-----------|---------------------|-----------------------------|--------|
|------------------|--------|---------|--|-----------|-----------|---------------------|-----------------------------|--------|

**1. Energy & the built environment**

Lead Officers- Kate Richardson & Nick Adlam

Actions by the council to enable the District to become net zero carbon by 2030

|    |  |  |   |            |             |           |   |                             |   |                             |
|----|--|--|---|------------|-------------|-----------|---|-----------------------------|---|-----------------------------|
| E1 | Complete social housing stock condition surveys  | Provides baseline information to enable retrofit and long term planning  | Director of Planning and Regeneration & Cabinet Member for Housing  | Jul-21     |             |           | Can be delivered using existing resources             | Jul-21                      | Stock condition surveys have been completed and the data is being worked through with consultants. COMPLETED  | green                       |
| E2 | Develop the pilot project plan for the 'Decarbonising Our Housing Stock (DOHS)' project in conjunction with other stock holding authorities<br>*January 2021- leaders meeting to establish extent of initial collaboration<br>*Procurement routes to be established 2021<br>*Determine initial pilot projects 2021 | Best value is achieved through collaborative working, best solutions are determined and method is agreed to deploy retrofit measures, initially as pilots with a plan developed for roll out of appropriate solutions across the portfolio | Director of Planning and Regeneration & Cabinet Members for Housing, Communities & Customers and Sustainability | Short Term |             |           | £500k allocated from HRA                              | Mar-22                      | GBEB have agreed in principle to set up a taskforce and be involved in analysing the housing decarbonisation problem and determining a solution. LDC will continue to develop proposals outside of this as well. Feasibilities for a pilot project are being undertaken and options for grant funding are being reviewed for delivery by March 2022                   | green                       |
| E3 | Develop and deliver the project plan (and long-term housing asset management plan) to decarbonise all social housing based on findings and experience of the DOHS project (action E3)  | All social housing is as energy efficient as it can be and carbon emissions are reduced as far as practicably possible   | Director of Planning and Regeneration & Cabinet Members for Housing and Sustainability                          |            | Medium Term | Long Term | Delivery costs to be determined once plan is prepared | Plan produced by March 2023 | Housing Asset Management Plan due 2022/23- zero carbon pathway project with University of Brighton will not be complete until July 2022 - this work will underpin the AMS   | green                       |
| E4 | Implement the actions defined in the Lewes Housing Strategy TBA  | Housing standards in the rented sector improve   | Director of Planning and Regeneration & Cabinet Member for Housing  |            | Medium Term |           | Can be delivered using existing resources             | TBA                         | Housing Strategy needs to be developed. Currently observing Hasting Minimum Energy Efficiency Standards pilot. Funding and staffing will need to be provided if a similar scheme is to be implemented in Lewes district. LAD2 & 3 is available for private sector landlords to participate in though uptake is likely to be low as landlord contribution is required. | amber                       |
| E5 | Explore opportunities with Southern Water on capturing and using heat from waste water   | Low carbon heat source enabled   | Director of Planning and Regeneration & Cabinet Members for Planning & Infrastructure and Sustainability        | Short Term | Medium Term | Long Term | Can be delivered using existing resources             | As opportunities arise      |   | No opportunities at present |
| E6 | Support and progress development of hydrogen hubs  | Enable and develop a clean hydrogen economy for transport and heating  | Director of Planning and Regeneration & Cabinet Members for Planning & Infrastructure and Sustainability        | Short Term | Medium Term |           | Can be delivered using existing resources             | Ongoing                     | Hydrogen hub was included in the £19.3m successful Newhaven Towns Fund bid: This is NEWHAVEN The funding was less than requested so the full project now needs to be determined.  | amber                       |
| E7 | Enable and invest in community energy schemes where this is financially viable   | Community energy schemes are supported to deliver projects   | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure and Sustainability         | Short Term | Medium Term | Long Term | Project specific                                      | Ongoing                     | The council has pledged to support OVESCO with feasibility funding for a solar farm.  | green                       |
| E8 | Introduce new sustainability Technical Advice Notes for developers (February 2021)- subsequently investigate potential for a more indepth Sustainable Design guide for developers that could link to circular economy work   | Developers are advised as to expectations for new development and can easily access information on how to design for sustainability  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure                            | Short Term | Medium Term |           | Can be delivered using existing resources             | Mar-22                      | The Sustainability TAN has been adopted but there has been no further progress on a detailed design guide   | amber                       |

|     |  |   |  |            |             |           |   |  |  |       |
|-----|--|---|--|------------|-------------|-----------|---|--|--|-------|
| E9  | Develop an ongoing programme of awareness raising and promotion of energy efficiency initiatives, especially in fuel poor and hard to reach communities  | Educate and raise awareness, those most vulnerable benefit from energy efficiency advice and measures   | Director of Planning and Regeneration & Cabinet Member for Communities & Customers                                 | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing  | Homes First Tenant experience solar PV survey administered. Review of solar and renewables underway. Carbon footprint pledge / information activity piloted at community event. ASHP user guide finalised and delivered to tenants - providing information on efficient use, energy saving tips, independent energy comparison. Further tenant engagement in development. Ongoing comms via tenant newsletters.                            | green |
| E10 | Develop council web pages on sustainability and air quality to enable visitors to the web pages to better engage and understand the council's aspirations thereby increasing web traffic and raising public awareness. | Educate and raise awareness.  | Director of Planning and Regeneration & Cabinet Member for Communities & Customers                                 | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Initial updates and first bulletin due April 21<br>Full year comms plan due May 21 | Website update completed- now BAU to update information- COMPLETE  | green |
| E11 | Develop comprehensive training and guidance for staff on climate change and carbon reduction. Also- specific training to ensure decisions properly take into account the carbon emission implications                  | All staff will improve their environmental awareness to enable carbon reductions in their work and private life.<br>It will be clear to Councillors, officers and the public the carbon consequences of all decisions | Director of Planning and Regeneration & Cabinet Members for Performance & People and Sustainability                | Short Term |             |           | Can be delivered using existing resources | Mar-22   | Climate change online training has been developed but needs reviewing prior to going live.   | amber |
| E12 | Work in collaboration with others to advertise the Governments Green Homes Grant and associated funding streams and retrofit schemes.  | Private sector housing can access funds to help retrofit and improve energy efficiency  | Director of Planning and Regeneration & Cabinet Member for Communities & Customers                                 | Short Term |             |           | Can be delivered using existing resources | Ongoing- ad-hoc  | Comms underway as BAU through Email bulletins and social media.<br>Solar Together direct mail took place at zero cost to Council alongside emails to residents, social media posts and press release. Data about uptake will be forthcoming over the next few months and installs will take place over the next year.<br>We will work to promote key messages regionally and meet other LA officers on a regular basis to facilitate this. | green |
| E13 | Work in collaboration with others to develop bids for the Local authority delivery strands of the Governments Green Homes Grant and associated funding streams   | Public and private sector housing can access funds to help retrofit and improve energy efficiency   | Director of Planning and Regeneration & Cabinet Member for Sustainability  | Short Term |             |           | Can be delivered using existing resources | Ongoing - ad-hoc   | Successful LAD1a &1b funding gained by Hastings BC under auspices of Warm Home Check Service.<br>LAD3/HUG consortium bid submitted and awaiting determination.   | green |
| E14 | Promote the Warmer Sussex retrofit scheme  | Private sector homeowners have easier access to retrofitting advice and suppliers   | Director of Planning and Regeneration & Cabinet Members for Housing and Communities & Customers and Sustainability | Short Term |             |           | Can be delivered using existing resources | Ongoing- ad-hoc  | Scheme has (temporarily) ceased active marketing due to funding finishing March 2021   |       |
| E15 | Support and facilitate access to the Warm Homes East Sussex scheme   | Fuel poverty on the borough reduces   | Director of Planning and Regeneration & Cabinet Member for Housing and Communities & Customers                     | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing - ad-hoc   | Comms underway as BAU through Email bulletins and social media<br>We will work to promote key messages regionally and meet other LA officers on a regular basis to facilitate this.  | green |
| E16 | Support the roll out of smart meters through promotion of the SmartEnergyGB scheme   | Supports transition to smart energy grid and makes energy use more visible to residents which enables reductions  | Director of Planning and Regeneration & Cabinet Member for Housing and Communities & Customers                     | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing- ad-hoc  | Occasional comms when appropriate, nothing in 2021 to date- planned comms in November 2021<br>Climate Action email bulletin (home energy efficiency themed) due to increasing energy prices- smart meters will help residents be aware of their energy consumption and can help them reduce it.  | amber |
| E17 | Support delivery of regional plans- the Greater Brighton Energy Plan and the South2East Energy Strategy  | Decarbonisation at a regional level is progressed and joint aims are met  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure                               | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing - ad-hoc   | DOHS and EV charging currently underway. Regular Officer involvement with these groups   | green |

|  |  |  |  |            |             |           |   |  |   |                        |
|--|--|--|--|------------|-------------|-----------|---|--|---|------------------------|
| E18  | Support the delivery of Communiflex- Zero Carbon Village   | Transformation of Barcombe communities energy system to become the UK's first Net Zero Village   | OVESCO leading   | Short Term | Medium Term |           | Externally funded   | Ongoing- ad-hoc                              | As and when required. Officers have regular contact with OVESCO and share information when required, including on recent LAD grants.  | OVESCO leading         |
| E19  | Support the delivery of Net Zero Firle Village   | Creation of a local microgrid for heat and power   | BHESCO   | Short Term | Medium Term |           | Externally funded   | Ongoing - ad-hoc                             | No specific requests for support to date  | BHESCO leading         |
| E20  | Support the delivery of Solar Schools to achieve regional aims   | Expansion of PV on schools   | ESCC in partnership  | Short Term | Medium Term |           | Externally funded   | Ongoing- ad-hoc                              | No specific requests for support to date- no recent update  | ESCC in partnership    |
| <b>Actions to make the Council net zero carbon by 2030</b>                             |  |  |  |            |             |           |   |  |   |                        |
| E21  | Complete the Non-Housing Asset Management Strategy and carbon reduction plan (inc. work through Reset & Recovery Programme)  | The strategy will enable a long term plan to be developed to reduce energy consumption and increase power generation on our housing assets   | Director of Planning and Regeneration & Cabinet Member for Finance & Assets                              | Short Term | Medium Term |           | Strategy can be delivered using existing resources- projects will then need costing on a case by case basis | Dec-22                                       | This work cannot start without stock condition surveys- budget has been requested for 22/23   | red                    |
| E23  | Deliver the carbon reduction plan for non-housing assets   | Non-housing assets are energy efficient and generating energy  | Director of Planning and Regeneration & Cabinet Member for Finance & Assets and Sustainability           |            | Medium Term | Long Term | Delivery costs to be determined once plan is prepared   |  |   | Action not yet reached |
| E24  | Ensure the the council purchases a green electricity provider  | 100% of electricity supplied will be REGO backed energy that will qualify a 100% reduction in carbon emissions from consumed electricity   | Director of Planning and Regeneration & Cabinet Member for Finance & Assets                              | Short Term | Medium Term | Long Term | Completed October 2020  | Completed October 2020- 4 year contract      | 4 year contract to Oct 2024   | green                  |
| <b>2. Sustainable Travel and Air Quality</b>   |  |  |  |            |             |           |   | Lead Officer- AQ Officer and Kate Richardson |   |                        |
| Action reference   | ACTION   | OUTCOME  | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions)                 | TIMEFRAME  |             | RESOURCES | Date for completion   | Annual Update November 2021                  | Status  |                        |
| <b>Actions by the council to enable the District to become net zero carbon by 2030</b> |  |  |  |            |             |           |   |  |   |                        |
| T1   | Procure a supplier of Electric Vehicle Chargepoints and produce initial delivery plan  | The council can make a decision as to how to progress with increasing charging infrastructure in the district and a new project delivery action will be created if this goes ahead | Director of Service Delivery & Cabinet Members for Finance & Assets and Sustainability                   | Short Term |             |           | Proposal can be delivered using existing resources- implementation TBC                                      | Mar-22 (revised date)                        | Procurement documents being prepared- due Autumn/Winter 2021  | amber                  |
| T2   | Prepare a plan during 2021 to hold regular Car Free Days/temporary road closures such as School Streets especially in areas of high foot fall  | Gradual modal shift to reduce private vehicle travel and sustainable travel becoming the norm  | Director of Planning and Regeneration & Cabinet Member for Sustainability                                | Short Term |             |           | Can be delivered using existing resources   | Mar-23 (revised date)                        | ESCC to provide report on success of and lessons learned from initial school streets pilots- this will provide LDC with direction for how to plan for these in the future. Air Quality Officer post was vacant for some of 2021. Timeline requires extension. | amber                  |
| T3   | Prepare a plan during 2021 to promote active travel across Lewes District from a public health perspective - work with NHS partners to promote walking groups for example  | Improved public health, better AQ and lots of engaging material for the LDC AQ/sustainability web pages/Twitter feed/local media   | Director of Planning and Regeneration & Cabinet Member for Sustainability                                | Short Term |             |           | Can be delivered using existing resources   | Mar-23 (revised date)                        | Timeline for action to be extended for delivery in 2022   | red                    |
| T4   | Prepare a plan during 2021 to hold sustainability/air quality events with Theatre in Action groups, smoothie bikes, Dr Bike, community groups, etc.  | Bringing awareness of AQ/ Sustainability issues to a personal level in a positive and fun environment  | Director of Planning and Regeneration & Cabinet Member for Sustainability                                | Short Term |             |           | Can be delivered using existing resources   | Dec-21                                       | Action proceeding to target   | green                  |
| T5   | Determine if the council can produce a Construction Code of Practice with guidance on use of low emission non-road mobile machinery and using on-grid energy instead of diesel generators where reasonably practicable | Lowering of emissions from construction sites, particularly in relation to NRMM  | Director of Planning and Regeneration & Cabinet Members for Sustainability and Planning & Infrastructure | Short Term | Medium Term |           | Can be delivered using existing resources   | Mar-23 (Revised date)                        | No work to date due to Officer need to focus on delivering statutory duties- on programme for 22/23   | red                    |

|     |  |  |   |            |             |           |   |                          |   |       |
|-----|--|--|---|------------|-------------|-----------|---|--------------------------|---|-------|
| T6  | Ensure that local planning policy and guidance includes requirements for passive and active EVCPs and cycle parking on all new major developments  | Increase of sustainable travel infrastructure utilising planning policy  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure                              | Short Term | Medium Term | Long Term | Can be delivered using existing resources | By or before Winter 2023 | Technical Advice Note is published. Local Plan update is underway, sustainability appraisal and topic paper commented upon by Officers  | green |
| T7  | Work in partnership with ESCC to deliver new cycling and walking initiatives as detailed in the Draft East Sussex Local Cycling & Walking Infrastructure Plan (LCWIP) and seek opportunities for funding.            | Additional cycling and walking routes  | Director of Planning and Regeneration & Cabinet Members for Planning & Infrastructure and Sustainability          | Short Term | Medium Term |           | Can be delivered using existing resources | TBC                      | LCWIP has just been adopted September 2021. Lack of new routes and priority improvements. ESCC 'capability funding' is available for cycling and walking initiatives within levelling up areas such as Newhaven. Allocation of funding has reduced total fund available. LDC seeking alternatives routes to progressing cycling improvements. | red   |
| T8  | Support development of hydrogen hubs (as per action E6)  | Enable and develop a clean hydrogen economy for transport and heating  | Director of Planning and Regeneration & Cabinet Members for Planning & Infrastructure and Sustainability          | Short Term | Medium Term |           |   | Ongoing                  | Hydrogen hub was included in the £19.3m successful Newhaven Towns Fund bid: This is NEWHAVEN The funding was less than requested so the full project now needs to be determined.  | amber |
| T9  | Support Greater Brighton to develop a network of EV chargepoints so that all residents are 'within a convenient distance' of a place to charge their car (Pledge #4)   | Coherent network is developed  | Director of Planning and Regeneration & Cabinet Members for Planning & Infrastructure and Sustainability          | Short Term | Medium Term |           |   | 2030                     | Linked to T1- procurement due Autumn/Winter 2021  | green |
| T10 | Work in partnership with Greater Brighton to have enabled 50% of Greater Brighton's fleet vehicles to be low carbon by 2025 (Pledge #3)  |  | Director of Planning and Regeneration & Cabinet Member for Sustainability   | Short Term | Medium Term |           |   | 2025                     | Infrastructure required at depot- being evaluated by UKPN   | amber |
| T11 | Enable expansion of car clubs through discussions with operators, parking space owners and the community   | Residents can car share instead of owning their own vehicle- reduces vehicle numbers in town and provides control over type/efficiency of vehicle used.  | Director of Planning and Regeneration & Cabinet Member for Sustainability   | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing                  | Co-Wheels have stated the cars in the district perform well. Contact is maintained so officers can assist when needed if a decision is made to expand.  | amber |
| T12 | Determine how to support reduction in emissions from deliveries to local businesses/residents in particular 'last mile deliveries.' Eco - cargo bikes, restricted delivery times, provision of logistics facilities. | Reduction of traffic and emissions during peak travel times. Healthier, quieter and less polluted streets with potential to prioritise walkers/cyclists so increasing dwell time and improving local economy | Director of Planning and Regeneration & Cabinet Member for Sustainability   | Short Term |             |           | Can be delivered using existing resources | Mar-22                   | Notice provided of receipt of grant from DfT for £102k for 'Get Bikery' community eCargo bike scheme<br>Lewes based project being progressed alongside Newhaven based scheme- project plan being developed  | green |
| T13 | Determine if the council can install pocket parks, micro green/blue spaces to improve diversity and AQ encouraging active travel   | Raises appeal of active travel to visitors and residents   | Director of Planning and Regeneration & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources | Mar-22                   | Action to be included in air quality Action Plans; Funding has been gained for Bike Parklets, Officers reviewing requirements for planning/consents. Also considering wild flower planting outside schools.   | green |
| T14 | Develop a localised and targeted education campaign aimed at public service vehicles, consider adopting Fixed Penalty Notice (FPN) powers  | Discourage unnecessary idling by taxis, coaches and other vehicles   | Director of Service Delivery & Cabinet Member for Sustainability  | Short Term |             |           | Can be delivered using existing resources | Mar-22                   | Strong anti-idling signage at Earwig Corner during roadworks, working to install signage at schools as part of schools initiative. Restarting FPN discussions.  | amber |
| T15 | Develop a pathway to a low carbon taxi fleet   | Reduced carbon emissions and improved air quality  | Director of Service Delivery & Cabinet Member for Sustainability  | Short Term | Medium Term |           | Can be delivered using existing resources | Mar-22                   | Taxi licensing guidance has been updated to include ultra low emission vehicles. Plan to brief licensing committee later in 2021 on how to decarb by 2030.  | green |
| T16 | Organise partnership work on transport issues required at a county level and nationally, in partnership with community groups- in particular public transport and trains   | Coherent district infrastructure is delivered to achieve transport decarbonisation aims  | Director of Planning and Regeneration & Cabinet Members for Sustainability and Planning & Infrastructure          | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing                  | BHCC bid successfully for retro-fitting exhaust system on all B'ton/Lewes/Uckfield/TW buses so reducing emissions impact in Lewes AQMA. AQ Officer has and continues to lead air quality work (especially the air quality action plans) in partnership  | green |

| Actions to make the Council net zero carbon by 2030   |  |   |  |            |             |           |  |                             |  |                 |
|---|--|---|--|------------|-------------|-----------|--|-----------------------------|--|-----------------|
| Action reference  | ACTION   | OUTCOME   | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions)                 | TIMEFRAME  |             |           | RESOURCES  | Date for completion         | Annual Update November 2021  | Status          |
| T17   | Complete Phase 1 of the waste and recycling vehicle fleet review   | Optimisation of routes and fleet reduction  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources            | Linked to W4                | Phase 1 route optimisation completed. Vehicle trials are in progress. Alternative fuels are being evaluated  | green           |
| T18   | Produce pathway to decarbonise non- RCV fleet vehicles operated by the Council (small & medium vans, cars, other vehicles)   | Plan to move to a low carbon fleet  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces |            | Medium Term |           | Fleet decisions to be costed at the appropriate time | Apr-24                      | Infrastructure required at depot to enable electric small vehicle fleet- currently being evaluated by UKPN. Also linked intrinsically to hydrogen hub development in Newhaven.                                     | green           |
| T19   | Remove fossil fuel fleet vehicles (small and medium vans, cars, other vehicles)  | Low carbon fleet achieved   | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces |            |             | Long Term | Fleet decisions to be costed at the appropriate time | 2030                        |  | Not yet started |
| T20   | Introduce sustainability criteria into council procurement policies with weighting given to tenderers with proven sustainability policy particularly in the areas of logistics and servicing due to their high vehicle use and emissions | Support for sub-contractors with green credentials to work with LEC   | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Can be delivered using existing resources            | Mar-22                      | This is occurring ad-hoc as contracts are re-newed or new ones drafted (eg. Sidings café, EV chargepoints)- no audit has taken place yet and not yet within contracts utilising vehicles- planned for review 22/23 | amber           |
| <b>3. Biodiversity</b>  |  |   |  |            |             |           |  | Lead Officer - Jane Goodall |  |                 |
| Actions by the council to enable the District to become net zero carbon by 2030 and to address the ecological emergency |  |   |  |            |             |           |  |                             |  |                 |
| B1  | Develop and adopt a Biodiversity Strategy and action plan  | We will have developed our aims and actions to deliver biodiversity improvements  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources            | Mar-22                      | Biodiversity Strategy and action plan approved at Cabinet in June 2021- Actions updated in this action plan- COMPLETE  | green           |
| B2  | Local Plans – work closely with Planning Policy and planners and partners to achieve biodiversity wording that is fit for purpose and ambitious to arrest declines   | Green and biodiversity beneficial Local Plans   | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure                     |            | Medium Term |           | Can be delivered using existing resources            | 2025                        | Technical advice notes produced ahead of new local plan. Need to develop a carbon offsetting partner   | green           |
| B3  | Develop and adopt a Biodiversity Net Gain Technical Note- due February 2021 -  | Developers have specific guidance to meet the biodiversity net gain requirement on all sites  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure                     | Short Term |             |           | Can be delivered using existing resources            | Completed Feb 2021          | COMPLETED February 2021  | green           |
| B4  | Council Officer training in biodiversity to be completed - Sussex Wildlife Trust could provide this for example- and ensure up to date information & signposting is readily available to decision makers                                 | Decision makers are better informed about biodiversity and nature based solutions   | Director of Planning and Regeneration & Cabinet Member for Performance & People                          | Short Term |             |           | Can be delivered using existing resources            | Mar-22                      | Preliminary discussions taking place from week of 20/9/21 re: planning consults and role of Green Consultancy team and the pre app process   | amber           |
| B5  | We will encourage and support tree planting, and other natural habitat creation measures, providing direct assistance when required  | to improve biodiversity, store carbon, protect against flooding and generally enhance the environment which can benefit our physical health and mental well-being | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term | Long Term | Can be delivered using existing resources            | Ongoing                     | Opportunities are being explored when opportunities arise eg. Lewes Cemetary plantings for pollinators, as well as trees.  | green           |
| B6  | To work with the Sussex Wildlife Trust to deliver their 'Vision for Sussex'  | Sussex is a place where people and nature thrive  | Sussex Wildlife Trust leading  | Short Term | Medium Term |           |  | Ongoing                     | 1:1 meeting held early October between council and SWT to explore key projects   | green           |

|     |   |  |  |            |             |           |   |         |   |       |
|-----|---|--|--|------------|-------------|-----------|---|---------|---|-------|
| B7  | Investigate possible partnerships with the Sussex Wildlife Trust/Sussex Nature Partnership to deliver a district wide approach to the wildlife crisis | To work with landowners, partnerships and community groups to build a resilient ecological network throughout the district | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           |   | Ongoing | 1:1 meeting held early October between council and SWT to explore key projects  | green |
| B8  | Develop pipeline of projects for biodiversity net gain and 'offsetting'   | Increase in biodiversity and projects enabled  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Can be delivered using existing resources | 2023    | Part of SELEP funded project to review opportunities for regional carbon offsetting   | green |
| B9  | Review land holdings for possible biodiversity and nature based climate solutions and carry out feasibility work                                      | Internal and Partnership projects enabled  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing | 2 new ecologists have just joined the council team to enable this work  | amber |
| B10 | Complete University of Brighton student GIS mapping project for areas of land suitable for large scale tree planting - Due July 2021                  | GIS tools are easily available for all officers to use to aid decision making  | Director of Planning and Regeneration & Cabinet Member for Sustainability                                | Short Term |             |           | Can be delivered using existing resources | Jul-21  | This work was successfully completed for the district and handed over. GIS work being extended to wider Sussex region. COMPLETE<br>Updated mapping from Sussex NP is being delivered this week, 20/9/21   | green |
| B11 | Support Changing Chalk bid and project if successful  | Community ranger for countryside/nature/downland education and involvement   | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Can be delivered using existing resources |         | National Trust have submitted bid to Heritage Lottery Fund- BID SUCCESSFUL- continued support may be required to deliver projects from 2022 onwards   | green |
| B12 | Continue work with community groups, education and communication  | Community groups encouraged and work progressed  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing | Opportunities through the Ouse valley CARES programme to be explored Oct/Nov 2021. Officers to arrange '1:1' with CARES project office. Climate Action Forum to be used to facilitate CARES. Regular sharing of comms material through Climate Action email bulletin. | green |
| B13 | Continue to provide project support for partnership projects, including expertise, volunteer management and fund raising support                      | Partners projects are enabled and supported to achieve multiple outcomes dependent on project                              | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing | Ongoing Business As Usual   | green |
| B14 | Support Greater Brighton to re- establish a 10 mile Kelp forest off the coast of Sussex   | A new kelp forest could capture 70,000 tonnes carbon per year and help prevent coastal erosion                             | Director of Regeneration & Planning & Cabinet Member for Sustainability                                  | Short Term | Medium Term | Long Term | Can be delivered using existing resources | Ongoing | Officer attended seminar in June. Further resource/capacity within the Green Consultancy team to support coastal and marine initiatives secured from Dec 2021   | green |
| B15 | Support Greater Brighton and the University of Sussex in rewilding and rain garden research   | Knowledge is developed and shared to enable more and better designed projects  | Director of Regeneration & Planning & Cabinet Member for Sustainability                                  | Short Term | Medium Term |           | Can be delivered using existing resources | 2025    | Rain garden plans continue to be developed- awaiting formal update from GBEB  | green |
| B24 | Closer working with Planning colleagues to secure biodiversity and sustainability benefits  | Planning applications are reviewed by specialists to support alignment with policy   | Directors of Service Delivery and Regeneration & Planning & Cabinet Member for Sustainability            | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing | Process for consultations on planning applications is being developed   | amber |

| Actions to make the Council net zero carbon by 2030 and address the ecological emergency on its own land |   |   |  |            |             |           |   |                           |  |                 |
|--|---|---|--|------------|-------------|-----------|---|---------------------------|--|-----------------|
| B16  | Develop a programme of works on LDC land to increase joining up of biodiversity corridors & ecological networks                     | Increase in biodiversity<br>Improved well being of residents  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Resources to be determined  |                           | Recruitment to the team has been successful. These issues to be raised at the meeting between the council and Sussex NP 4/10/21                                | amber           |
| B17  | Determine & provide suitable land to enable tree planting and re-wilding  | Carbon capture through trees, increased biodiversity, improved mental wellbeing, increased summer shading | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | Resources to be determined  | 2025                      | This work will be facilitated by B8  | amber           |
| B18  | Improve and reduce mowing practices on District Council land  | Improved habitat for insects  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources   |                           | This is now business as usual- COMPLETE  | green           |
| B19  | Reduce the use of pesticides on District Council land and lobby East Sussex County Council to do the same                           | Improved habitat for insects  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources   | On-going lobbying of ESCC | Pesticides are not used in district council parks or play areas. Active engagement with ESCC re pesticides is ongoing. Next meeting with ES Highways: Sept '21 | green           |
| B20  | Increase wildflower and pollinator planting where suitable  | Improved habitat for insects  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term |             |           | Can be delivered using existing resources   | Ongoing                   | This is now business as usual- COMPLETE  | green           |
| B21  | Increase community management of council owned land and ensure biodiversity commitments are enshrined in all devolved land holdings | Increased community ownership of sites<br>Improved habitat for wildlife.                                  | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term | Long Term | Can be delivered using existing resources   | Ongoing                   | new action- work yet to begin  | amber           |
| B22  | Create wildlife friendly parks & open spaces  | Improved natural habitats - for example 'hedgehog highways'   | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces | Short Term | Medium Term |           | BAU delivered using existing resources - additional/new projects will require costing | Ongoing                   | New action- principle is within all parks & open spaces work- needs to be maintained   | green           |
| B23  | To develop an approach to habitat carbon counting and reporting   | Will improve our awareness of the capacity of our habitats to sequester carbon                            | Director of Service Delivery & Cabinet Members for Sustainability and for Recycling, Waste & Open Spaces |            | Medium Term |           | Can be delivered using existing resources   | 2016                      | new action- work yet to begin  | Not yet started |



| 4. Agriculture & Food   |   |  |  |            |             |           |   | Lead Officer - Kate Richardson                                 |  |                 |
|---|---|--|--|------------|-------------|-----------|---|--|--|-----------------|
| Action reference  | ACTION  | OUTCOME  | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions) | TIMEFRAME  |             |           | RESOURCES                                 | Date for completion  | Annual Update November 2021  | Status          |
| Actions by the council to enable the District to become net zero carbon by 2030 and to address the ecological emergency |   |  |  |            |             |           |   |  |  |                 |
| A1  | Support local food growing initiatives by making suitable land available and incorporating it into our work with social housing tenants as part of DOHS | More residents can access local food and grow their own  | Director of Regeneration & Planning & Cabinet Member for Housing                         | Short Term | Medium Term |           | Can be delivered using existing resources | Ongoing  | Community growing policy and checklist underdevelopment. Will seek community input. Links with a number of community groups with proposals for community food schemes with Cllr interest and support of projects. Planned tenant engagement at Saxonbury. Linking with community resources and initiatives. Steering Group member of Food Partnership. | green           |
| A2  | Work with SCDA and partners to develop a food partnership- led by SCDA and funded by ESCC   | By end of 2021 SCDA intend to have-governance structure for district food partnership- draft strategy or action plan- food systems map | Director of Regeneration & Planning & Cabinet Member for Sustainability                  | Short Term |             |           | Can be delivered using existing resources | Mar-22   | Work underway  | amber           |
| A3  | Work with the food partnership to enable more local food distribution   | Residents can access locally produced food more easily   | Director of Regeneration & Planning & Cabinet Member for Sustainability                  |            | Medium Term |           | Can be delivered using existing resources |  |  | Not yet started |
| A4  | Work with the Climate Action Forum and others to share best practice on local food distribution   | Best practice (such as Lewes Friday Food Market) and knowledge is shared to help new market establish                                  | Director of Regeneration & Planning & Cabinet Member for Sustainability                  | Short Term |             |           | Can be delivered using existing resources | Ongoing- CAF contract finished Aug 21 - may be taken on by OVC | Forum is likely to move towards Ouse Valley CARES project- no specific work done on food. This action is likely to be progressed through the food partnership  | amber           |
| A5  | Support initiatives that promote or enable low carbon and nature-friendly farming locally eg South East Downs Farm Cluster                              | This wider working will facilitate local (Sussex) food production  | Director of Regeneration & Planning & Cabinet Member for Sustainability                  | Short Term | Medium Term | Long Term | Resources to be determined                | Ongoing  | Ouse Valley Cares Project has made contact with cluster group. Internally needs planning and resourcing.   | amber           |

| 5. Reducing Emissions from Waste  |  |  |  |            |             |           | Lead Officer- Jane Goodall                                   |                       |  |                 |
|---|--|--|--|------------|-------------|-----------|--|-----------------------|--|-----------------|
| Action reference  | ACTION   | OUTCOME  | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions) | TIMEFRAME  |             |           | RESOURCES  | Date for completion   | Annual Update November 2021  | Status          |
| Actions by the council to enable the District to become net zero carbon by 2030 |  |  |  |            |             |           |  |                       |  |                 |
| W1  | Review waste & recycling service provision to align them with the requirements of increasing recycling and decreasing residual waste.  | We recycle more than we incinerate, and our collection methods and schedules enable that and champion it.          | Director of Service Delivery & Cabinet Member for Recycling, Waste & Open Spaces         | Short Term | Medium Term |           | Can be delivered using existing resources                    | Mar-22                | The use of live intel through in-cab technology is reducing contamination within the residual waste and we have the ability to re-direct customers to the appropriate recycling stream. We have reached our performance thresholds within the current system- options will be presented to Cabinet by March 2022 | amber           |
| W2  | Continue with planned communications with regular emphasis on food waste reduction eg. 'How to use Christmas leftovers 'and incorporate these comms into the overarching sustainability comms plan | Consistent messaging and comms planned on sustainability issues  | Director of Service Delivery & Cabinet Member for Recycling, Waste & Open Spaces         | Short Term |             |           |  | Ongoing               | Comms to increase recycling continues to be a corporate priority and we use all the engagement tools available. The 'Reduce Reuse Recycle' (RRR)bulletin has been well received by members and residents   | green           |
| W3  | Help develop local reuse and repair schemes which divert waste, for example Freegle, Freecycle, repair cafes etc.  | Encourages a local circular economy and these schemes provide the most help and benefit to people in greater need. | Director of Service Delivery & Cabinet Member for Recycling, Waste & Open Spaces         | Short Term | Medium Term | Long Term | Can be delivered using existing resources                    | Ongoing               | We have used the RRR bulletin to promote schemes- Lewes Repair Café is open and meeting monthly. Have developed a Planning Technical Advice Note relating to construction waste and is now a validation requirement  | green           |
| Actions to make the Council net zero carbon by 2030                             |  |  |  |            |             |           |  |                       |  |                 |
| W4  | Undertake fleet review - produce pathway to zero carbon RCV (refuse collection vehicle) fleet  | Plan in place to deliver zero carbon waste and recycling fleet   | Director of Service Delivery & Cabinet Member for Recycling, Waste & Open Spaces         | Short Term | Medium Term |           | Can be delivered using existing resources                    |                       | Vehicle trials are in progress. Alternative fuels are being evaluated  | amber           |
| W5  | Deliver on zero carbon RCV fleet   | Zero carbon fleet achieved   | Director of Service Delivery & Cabinet Member for Recycling, Waste & Open Spaces         |            |             | Long Term | Financial implications to be assessed separately at the time | 2030                  |  | Not yet started |
| W6  | Eliminate use of Single Use Plastic (SUP) at LDC operated events and third party events supported by LDC wherever possible   | Reduced plastic waste.   | Director of Service Delivery & Cabinet Member for Sustainability                         | Short Term |             |           | Can be delivered using existing resources                    | 2022                  | Work needs to commence to ensure contracts contain appropriate service level agreements to eliminate SUPs at events  | amber           |
| W7  | Eliminate use of unsustainable paper for printed marketing materials and within democratic services  | Reduced emissions from consumption of paper products   | Director of Regeneration & Planning & Cabinet Member for Sustainability                  | Short Term |             |           | Can be delivered using existing resources                    | Ongoing - maintenance | Paperless meetings has been enabled. Councillors can opt out of physical papers for meetings. Very little material printed- move to email and social media. Some marketing material for events/council tax will continue to be produced.- Now BAU  | green           |

| 6. Water  |  |  |  |            |             |           | Lead Officer - Kate Richardson                         |                     |   |                       |
|---|--|--|--|------------|-------------|-----------|--|---------------------|---|-----------------------|
| Action reference  | ACTION   | OUTCOME  | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions) | TIMEFRAME  |             |           | RESOURCES  | Date for completion | Annual Update November 2021   | Status                |
| Actions by the council to enable the District to become net zero carbon and climate resilient by 2030 |  |  |  |            |             |           |  |                     |   |                       |
| WA1   | Complete the new Local Plan and ensure that planning policies and guidance reflect our strategic goals for water   | New development is low carbon, energy efficient and is resilient to future climate change  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure     |            | Medium Term |           | Can be delivered using existing resources              | 2025                | Emerging local plan will engage with Service Provides to ensure that the areas of Infrastructure deficiency are addressed | Not yet started       |
| WA2   | Expand upon the successful Sussex Flow Initiative and introduce other natural flood management projects  | Flood risk is reduced using natural methods which also supports the environment  | Director of Service Delivery & Cabinet Member for Sustainability                         | Short Term | Medium Term |           | Resources to be determined                             | Ongoing             | Several carbon storage/wetland projects being investigated across Lewes District  | green                 |
| WA3   | Work in partnership with the Environment Agency to explore the options viable to manage the risks posed by the undefended cliffs at The Esplanade, Telscombe Cliffs. | The Environment Agency's larger technical capability and resources can be utilised to seek an appropriate solution to managing the risks posed by an eroding coast at this location. | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure     | Short Term | Medium Term | Long Term | Partnership working delivered using existing resources | Ongoing             | EA work progressing and completing initial phase of investigation   | green                 |
| WA4   | Deliver a coastal management climate change workshop for experts early 2021 and subsequently determine next steps.   | Will complete this important engagement that was not completed during the initial strategy engagement period and will start a process of re-engagement with members on this issue.   | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure     | Short Term |             |           | Can be delivered using existing resources              | Jun-21              | Work has progressed- REMOVE ACTION  |                       |
| WA5   | Support the Greater Brighton partnership with Southern Water to install water recycling on a housing estate (Pledge #2) and evaluate the learning from the pilot     | Research and knowledge is gained and can be transferred for use on new developments within our district  | Southern Water   | Short Term | Medium Term |           | Can be delivered using existing resources              | 2025                | Awaiting Greater Brighton action plan updates- currently underway   | Led by Southern Water |
| WA6   | Ensure planning policy reflects the need to avoid substantial development on flood plain   | Essential flood plain is retained and flood risk is minimised  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure     | Short Term | Medium Term | Long Term | Can be delivered using existing resources              | Ongoing             | Emerging local plan will address this issue.  | amber                 |
| WA7   | Develop guidance to meet water consumption for new builds of no more than 80?? litres per day (part of GB pledge #10)  | Preservation of water resources  | Director of Planning and Regeneration & Cabinet Member for Planning & Infrastructure     |            | Medium Term |           | Can be delivered using existing resources              | 2025                | New Technical Advice Note in place- need to work up to reducing this further above Building Regs.                         | Not yet started       |
| Actions to make the Council net zero carbon by 2030   |  |  |  |            |             |           |  |                     |   |                       |
| WA8   | Once Asset Management Strategy is complete- As per action E22- Develop a water consumption reduction plan for all remaining non-housing assets                       | Plan allows for structured and planned delivery to meet carbon neutrality goal   | Director of Planning and Regeneration & Cabinet Member for Finance & Assets              |            | Medium Term |           | Can be delivered using existing resources              | Dec-22              |   | Not yet started       |

| 7. Circular Economy and Community Wealth  |   |  |  |            |             |   | Lead Officer- Jo Harper   |   |        |
|---|---|--|--|------------|-------------|---|---------------------------|---|--------|
| Action reference  | ACTION  | OUTCOME  | ACTION OWNERS (note: the Cabinet Member for Sustainability has oversight of all actions) | TIMEFRAME  |             | RESOURCES                                 | Date for completion       | Annual Update November 2021   | Status |
| Actions by the council to enable the District to enable a green recovery and become net zero carbon by 2030 |   |  |  |            |             |   |                           |   |        |
| C1  | Implement the 'Re-imagining Lewes District Action Plan' As per the cabinet paper December 2020  | The council will have delivered on the following work streams:<br>1. Lewes District Council as a community wealth building council<br>2. Progressive procurement of goods and services<br>3. Fair employment and just labour markets<br>4. Socially productive use of land and assets<br>5. Making financial power work for local places<br>6. Plural ownership of the economy | Director of Planning and Regeneration & Cabinet Member for Finance & Assets              | Short Term | Medium Term | Can be delivered using existing resources | 2026                      | Strategy agreed at Cabinet June 2021- progress reporting will be through annual reports for next 5 years.   | green  |
| C2  | Produce a council sustainable procurement strategy with a focus on local and sustainable purchasing   | Reduced emissions from procurement. Increased local spend and resulting improved community wealth  | Director of Planning and Regeneration & Cabinet Member for Finance & Assets              | Short Term |             | Can be delivered using existing resources | Mar-22                    | Occurring as contracts arise- timeline for strategy TBC   | amber  |
| C3  | Complete the Net Zero Innovation Fund project on alternative finance models-  | Understanding of which projects are suitable for community funding and investment models, seed funding and project pipeline  | Director of Planning and Regeneration & Cabinet Member for Finance & Assets              | Short Term |             | Can be delivered using existing resources | Dec-21                    | Report completed- Legal work underway and due for completion December 2021 (extended with permission of LGA)<br>Council has signed up to the GFI's pledge to launch a bond within 18 months of COP 26 | green  |
| C4  | Determine if the council can set up a community investment programme potentially using municipal bonds (utilising output of Net Zero Innovation Fund) | Legal work and project pipeline completed to enable bonds to be raised. Community can invest in local projects.  | Director of Planning and Regeneration & Cabinet Member for Finance & Assets              | Short Term | Medium Term | Can be delivered using existing resources | Mar-23 (revised timeline) | Project collation is underway but this action requires the completion of C3 above   | green  |

**Sustainability Indicators**

To be reported annually

| Key corporate Indicators                      |  | Outturn   | Method  |
|---|--|---|---|
| <b>Dist.</b>                                  | Annual District Carbon Emissions   | 2017= 391 ktCO2<br>2018 = 385 ktCO2<br>2019 = 371ktCO2  | BEIS LA data  |
| <b>Corp.</b>                                  | Annual Corporate Carbon Emissions  | 2018-19 = 1590 tonnes CO2e<br>2019-20 = 1479 tCO2e<br>2020-21 = 1358 tCO2e  | GHG Protocol and method described in the baseline rpeort for scope 1 and scope 2 emissions                      |
| Energy & the built environment Indicators     |  | Outturn   | Method  |
| <b>SI.E1</b>                                  | Carbon dioxide emissions from domestic dwellings   | 2017 data: 150 ktCO <sub>2</sub><br>2018 data: 150.4 ktCO <sub>2</sub><br>2019: 146 ktCO2   | BEIS UK, Local and regional CO2 emissions dataset (data is annually updated 2 years in arrears)                 |
| <b>SI.E2</b>                                  | Average SAP rating of Lewes District Council Housing Stock   | 2020 data: 71 (Band C)  | From Housing Asset database   |
| <b>SI.E3</b>                                  | Percentage of fuel poor households in the borough  | 2019: 7.1%  | East Sussex in Figures (LILEE definition)   |
| <b>SI.E4</b>                                  | Solar PV generation: number of sites and total generation capacity   | 2018: 2,350 installations and capacity: 14.6 MW<br>2019: 2,438 installations and capacity 14.9 MW<br>2020: 2,439 and capacity 15.3 MW | BEIS renewable energy statistics- Renewable energy by Local Authority dataset (years 2018-20 updated Sept 2021) |
| <b>SI.E5</b>                                  | Number of staff to have undertaken carbon reduction training   | Zero- training to be planned during 2021/22   | HR records  |
| <b>SI.E6</b>                                  | Carbon dioxide emissions from domestic properties using 'other' forms of fuel (not gas or electricity)   | 2017: 17 ktCO <sub>2</sub><br>2018: 18 ktCO <sub>2</sub><br>2019: 18.3 ktCO <sub>2</sub>  | BEIS UK, Local and regional CO2 emissions dataset (data is annually updated 2 years in arrears)                 |
| <b>SI.E7</b>                                  | Pilot project is completed for Southern Water to deliver combined water and energy efficiency visits within Lewes district by end of 2021 (Greater Brighton pledge #6) | Number of visits: TBA<br>Estimated savings achieved: TBA  | Provided by Southern Water records end of 2021  |
| Sustainable travel and air quality Indicators |  | Outturn   |   |
| <b>SI.T1</b>                                  | Carbon dioxide emissions from transport  | 2017 data: 181.8 ktCO <sub>2</sub><br>2018 data: 177.7 ktCO <sub>2</sub><br>2019: 172 ktCO2   | BEIS UK, Local and regional CO2 emissions dataset (data is annually updated 2 years in arrears)                 |
| <b>SI.T2</b>                                  | Number of electric vehicle chargepoints in the district (total number) and the number in our carparks  | District (public): 10<br>(of which LDC Car parks= 2)  | ZapMap and internal records   |

|  |  |   |  |
|--|--|---|--|
| <b>SI.T3</b>                             | Average minimum travel time to reach the nearest 8 key services by public transport or walking (medium sized centres of employment (500-4999 jobs), primary schools, secondary schools, further education, GPs, hospitals, food stores and town centres) | 2017= 18.1 minutes  | DfT Journey time statistics: Table JTS0104 2017 (no 2019 update yet) |
| <b>SI.T4</b>                             | % of users within 15 minutes of public transport and cycling/walking journey time of services  | 2017 = 39%  | DfT Journey time statistics: Table JTS0408 2017 (dataset: Town106)   |
| <b>SI.T5</b>                             | Annual mean Nitrogen Dioxide levels in AQMA's  | 2019<br>Lewes NOx: 19µg/m <sup>3</sup><br>PM10: 18 µg/m <sup>3</sup><br>Newhaven: TBA | Source: LA Monitoring report (next update due Dec 2021)              |
| <b>Biodiversity Indicators</b>           |  | <b>Outturn</b>  | <b>Method</b>  |
| <b>SI.B1</b>                             | Number of trees/hedges planted   | Nov 2019 to Nov 2021 = 1044   | Figure collected from council 'Tree planting register' running total |
| <b>SI.B2</b>                             | % of major developments achieving a minimum 10% biodiversity net gain  | TBC   | TBC 2020/21  |
| <b>SI.B3</b>                             | % of SSSI's (Sites of Special Scientific Interest) in a favourable or unfavourable and declining condition   | 2020:<br>Favourable: 53.9%<br>Unfavourable and declining: 1.1%                        | Local Wildlife Sites Initiative Sussex/LA Monitoring Report          |
| <b>SI.B4</b>                             | Value of annual investment in natural capital projects   | £ = None<br>Carbon sequestration potential = 0 tonnes                                 | TBC- work starting 2021  |
| <b>Agriculture &amp; food Indicators</b> |  | <b>Outturn</b>  | <b>Method</b>  |
| <b>SI.A1</b>                             | Area of Council land that has been made available for food growing   | TBC   | TBC  |
| <b>SI.A2</b>                             | Can NFU provide data on farmers converting to more sustainable practices? or engaged with?   | TBC   | TBC  |
| <b>Waste Indicators</b>                  |  | <b>Outturn</b>  | <b>Method</b>  |
| <b>SI.W1</b>                             | Total amount of waste produced   | 2019/20 = 31,913.89 tonnes<br>2020/21 = 34,108.51 tonnes                              | Sourced from WasteDataFlow   |
| <b>SI.W2</b>                             | % of waste recycled  | 2019/20 = 41.71%<br>2020/21 = 39.8%   | Sourced from WasteDataFlow   |

| Water Indicator                     |  | Outturn                   | Method  |
|-------------------------------------|--|---------------------------|---|
| <b>SI.WA1</b>                       | Number of units approved contrary to Environment Advice regarding flooding | 2018/19= 1<br>2019/20 = 0 | Source: LA Monitoring report                        |
| <b>SI.WA2</b>                       | Percentage of dwellings meeting required water consumption standards       | TBC                       | Source: LA Monitoring report                        |
| Circular Economy & Community Wealth |  | Outturn                   | Method  |
| <b>SI.C1</b>                        | Progress against the 'Re-imagining Lewes District' Action Plan             | green- good progress      | Progress reporting via the Recovery and Reset Board |

This page is intentionally left blank



# Agenda Item 10

|                                     |   |
|-------------------------------------|---|
| <b>Report to:</b>                   | <b>Cabinet</b>  |
| <b>Date:</b>                        | <b>11 November 2021</b>   |
| <b>Title:</b>                       | <b>Newhaven Town Deal - Update</b>  |
| <b>Report of:</b>                   | <b>Ian Fitzpatrick, Deputy Chief Executive and Director of Regeneration and Planning</b>  |
| <b>Cabinet member:</b>              | <b>Councillor Zoe Nicholson, Leader of the Council, Chair of Cabinet and Cabinet member for finance and assets</b><br><br><b>Councillor James MacCleary, Deputy Leader of the Council and Cabinet member for growth and prosperity</b>  |
| <b>Ward(s):</b>                     | <b>All Newhaven Wards</b>   |
| <b>Purpose of report:</b>           | <b>To provide an update on the Newhaven Town Deal and delegate authority to sign off business cases to unlock grant funding</b>   |
| <b>Decision type:</b>               | <b>Key decision</b>   |
| <b>Officer recommendation(s):</b>   | <b>(1) To note the Newhaven Town Deal offer of £19.3 million from Government.</b><br><br><b>(2) To delegate authority to the Director of Regeneration and Planning, in consultation with the Chief Finance Officer, Leader and Lead Member for Regeneration and Prosperity to:</b><br><br><b>(a) Review and sign-off completed business cases for each of the 7 Strategic Programmes within the Newhaven Town Deal, to unlock funding from Government;</b><br><br><b>(b) Enter, or authorise entry into, all necessary documentation with the Department for Levelling Up, Housing and Communities (DLUHC) to receive the advanced funding (as specified in paragraphs 4.1 to 4.3 below) and the subsequent Town Deal funding;</b><br><br><b>(c) Enter, or authorise entry into, all necessary documentation with Delivery Partners, to ensure that appropriate monitoring and evaluation of target outcomes is undertaken in line with the Council's procedures and processes.</b> |
| <b>Reasons for recommendations:</b> | <b>(1) The Council received an offer of £19.3million for the Newhaven Town Deal on 15 July 2021. Following this offer,</b>  |

**Heads of Terms for the Newhaven Town Deal were signed by the Chief Executive, as well as the Chair of the Newhaven Town Deal Board.**

**(2) To unlock funding, detailed business cases in line with the HM Treasury Green Book must be provided for each of the 7 Strategic Programmes outlined in the Town Investment Plan.**

**(3) DLUHC requires the Council – as the Accountable Body for the funding – to follow its usual assurance processes to sign-off all business cases and allow the funding to be unlocked.**

**(4) DLUHC has offered the Council an advance of 5% of the total funding offer to be spent before the end of the 21/22 financial year.**

**(5) Newhaven remains a regeneration priority for the Council, building upon the Enterprise Zone, FHSF and other funding secured. The regeneration programme fits strongly with the Council’s Community Wealth Building focus.**

**Contact Officer(s):** Name: Peter Sharp  
Post title: Head of Regeneration  
E-mail: [peter.sharp@lewes-eastbourne.gov.uk](mailto:peter.sharp@lewes-eastbourne.gov.uk)  
Telephone number: 07826 903742

## **1 Introduction**

1.1 The overarching aim of the Towns Fund is to “*drive the sustainable economic regeneration of towns to deliver long-term economic and productivity growth*”. The core elements of this goal are:

- **Urban Regeneration**

Ensuring towns are thriving places for people to live and work, including by:

- Increasing density in town centres
- Strengthening local economic assets including local cultural assets
- Site acquisition, preparation, remediation, and / or development
- Making full use of planning tools to bring strategic direction and change.

- **Skills and Enterprise Infrastructure**

- Driving private sector investment and small business development
- Ensuring towns have the space to support skills and small business development.

- **Connectivity**

- Developing local transport schemes that complement regional and national networks
- Supporting the delivery of improved digital connectivity.

The Towns Fund is a central part of the Government's 'levelling up' agenda.

- 1.2 The Towns Fund is primarily capital funding and is intended to fund the interventions identified in 'This is Newhaven', which is the Town Investment Plan (TIP) submitted by the Council in January 2021. The Plan was developed with the Newhaven Town Deal Board, which comprises a range of public, private and community stakeholders including Maria Caulfield MP, South East Local Enterprise Partnership and Newhaven Town Council. The Board is chaired by a private sector businessperson.
- 1.3 The TIP set out an overarching vision, underpinned by 5 core themes and a number of guiding principles. The Plan identified seven Strategic Programmes for investment and a total Government funding ask of just under £24.7million.

## 2

| Strategic Programme            | Component Projects   | Total Towns Fund Ask (£) | Total Programme Cost incl. Co-Funding (£) |
|--------------------------------|--|--------------------------|---|
| Re-connecting our Town         | <ul style="list-style-type: none"> <li>• Pedestrian Gateway</li> <li>• Wayfaring &amp; Visitor Trails</li> </ul>   | £1,057,027               | £1,307,273                                |
| Building our Economic Strength | <ul style="list-style-type: none"> <li>• Norton Road Business Park</li> <li>• Avis Way Improvement Plan</li> <li>• Social Enterprise Incubator</li> <li>• The Old Boatyard</li> <li>• Business Grants Programme</li> </ul> | £5,430,190               | £20,579,320                               |
| Re-imagining our Town Centre   | <ul style="list-style-type: none"> <li>• Community &amp; Creative Hub</li> </ul>   | £1,305,700               | £1,357,700                                |
| An Active Community            | <ul style="list-style-type: none"> <li>• Eastside Recreation Ground</li> <li>• Fort Road Rec Ground</li> <li>• Newhaven FC</li> <li>• Denton Island Slipway</li> </ul>   | £3,421,000               | £4,469,000                                |
| Destination Newhaven           | <ul style="list-style-type: none"> <li>• Newhaven Fort</li> </ul>  | £5,841,000               | £7,041,000                                |
| Better Journeys for All        | <ul style="list-style-type: none"> <li>• Hydrogen Hub</li> <li>• Multimodal Superhubs</li> <li>• Body, Paint &amp; Trim Facility</li> </ul>  | £6,473,500               | £6,573,500                                |
| Maintaining Maritime Vitality  | <ul style="list-style-type: none"> <li>• Marine Gateway</li> </ul>   | £1,155,000               | £1,155,000                                |
| <b>TOTAL</b>                   |  | <b>£24,683,416</b>       | <b>£42,482,792</b>                        |

- 2.1 On 15 July 2021, the Council received a Town Deal offer for the above Strategic Programmes, worth up to £19.3million. This award represents one of the highest offers per head of population in the Towns Fund<sup>1</sup> and is a significant achievement for the Council and the Newhaven Town Deal Board. Heads of Terms for the Town Deal were signed by the Chief Executive, following the Leader's Executive Decision of 23 July 2021.

## 3 Project Re-Prioritisation

<sup>1</sup> Analysis of all Town Deals by Officers highlights that Newhaven has been offered the 13<sup>th</sup> highest award – per head of population – in the country.

3.1 Following the Town Deal offer and signed Heads of Terms, Officers led the Newhaven Town Deal Board through a process to re-prioritise the listed projects to find savings totalling approximately £5.4million. This is due to the Town Deal offer representing around 78% of the original funding ask. A meeting of the Newhaven Town Deal Board was held on 27 August, at which it was agreed that the revised project list for submission would be as follows:

3.2

| Strategic Programme            | Component Projects   | Original Ask (£)   | Revised Ask (£)    |
|--------------------------------|--|--------------------|--------------------|
| Re-connecting our Town         | <ul style="list-style-type: none"> <li>• Pedestrian Gateway</li> <li>• Wayfaring &amp; Visitor Trails</li> </ul>   | £1,057,027         | £1,057,027         |
| Building our Economic Strength | <ul style="list-style-type: none"> <li>• Social Enterprise Incubator</li> <li>• Business Grants Programme</li> </ul>   | £5,430,190         | £1,086,273         |
| Re-imagining our Town Centre   | <ul style="list-style-type: none"> <li>• Community &amp; Creative Hub</li> </ul>   | £1,305,700         | £1,305,700         |
| An Active Community            | <ul style="list-style-type: none"> <li>• Eastside Recreation Ground</li> <li>• Fort Road Rec Ground</li> <li>• Newhaven FC</li> <li>• Denton Island Slipway</li> </ul> | £3,421,000         | £3,421,000         |
| Destination Newhaven           | <ul style="list-style-type: none"> <li>• Newhaven Fort</li> </ul>  | £5,841,000         | £5,841,000         |
| Better Journeys for All        | <ul style="list-style-type: none"> <li>• Hydrogen Hub</li> <li>• Body, Paint &amp; Trim Facility</li> </ul>  | £6,473,500         | £5,434,000         |
| Maintaining Maritime Vitality  | <ul style="list-style-type: none"> <li>• Marine Gateway</li> </ul>   | £1,155,000         | £1,155,000         |
| <b>TOTAL</b>                   |  | <b>£24,683,416</b> | <b>£19,300,000</b> |

3.3 The rationale for this decision was that two of the original projects were no longer deliverable, and the retained project list sought to maximise community benefit and positive social and economic outcomes from the funding.

3.4 Aside from these positive outcomes, it is estimated that a further £3.2million of match funding will also be unlocked. Much of this (£2.55million) is additional public sector contributions from Lewes District Council and Newhaven Town Council to help deliver key projects. It is recognised that this is a significant contribution towards overall Town Deal delivery. The remaining contribution is from the private sector.

3.5 It is important to note that this match funding is that required to deliver the projects. All projects will also lead to significant further funding requirements as part of the ongoing operation and maintenance of facilities. This will be set out in detail in the Financial Model as part of the overall business case for each of the Strategic Programmes.

#### 4 Advanced Funding

4.1 In addition, and following the Town Deal offer, DLUHC has offered all towns an advance of a maximum of 5% of the funding offer. This money will be advanced to the Council to commence delivery of the prioritised projects in advance of the business case development process.

4.2 For Newhaven, this equates to £965,000. The priorities for this funding have been identified through detailed discussions with Project Sponsors and was agreed with the Newhaven Town Deal Board on 22 October.

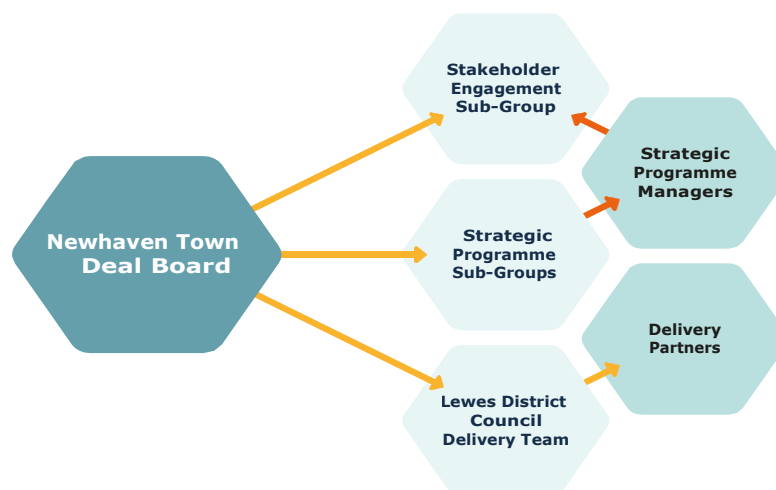
4.3 It is important to note that this is not additional funding. The advanced funding forms part of the overall £19.3million Town Deal offer. As such, any advances will be subject to the same scrutiny as proposed for all business cases.

## 5 The Business Case Development Process

5.1 Following the Heads of Terms and project re-prioritisation, business cases are being developed in priority order, based on the revised project list. Each business case must follow the requirements of the 5-case model as set out in HM Treasury’s Green Book<sup>2</sup>:

| The Case        | The Question            | What the business Case must Demonstrate     |   |
|-----------------|-------------------------|---|---|
| Strategic Case  | Is the proposal needed? | Will it further the aims and objectives?    | Is there a clear case for change?                 |
| Economic Case   | Is it value for money?  | has a range of options been considered?     | Is it a balance of cost, benefits and risk?       |
| Commercial Case | Is it viable?           | Is there a supplier who can meet our needs? | can we secure a value for money deal?             |
| Financial Case  | Is it affordable?       | are the costs realistic and affordable?     | is the required funding available and supported?  |
| Management Case | Is it achievable?       | are we capable of delivering the project?   | do we have robust systems and processes in place? |

5.2 The Council is the Accountable Body and will be responsible for managing and administering funds on behalf of the Newhaven Town Deal Board. To support delivery of the business cases, the following structure has been agreed by the Board:



5.3 Each Strategic Programme Sub-Group is chaired by a different member of the Newhaven Town Deal Board, supported by Officers from the Council’s Regeneration team. Following finalisation of business cases, these will be submitted to the Council for a further review by the Head of Regeneration, Deputy Chief Financial Officer and Head of Legal Services.

<sup>2</sup> The Green Book is guidance issued by HM Treasury on how to appraise policies, programmes and projects. It also provides guidance on the design and use of monitoring and evaluation before, during and after implementation.

- 5.4 Following the completion of this process, the business cases will be ratified by the Director of Regeneration and Planning and the Chief Finance Officer. Accordingly, it is recommended that Cabinet agrees to delegate authority to review and sign-off business cases to ensure that funding can be unlocked and expedite project delivery.

## **6 Consultation and Engagement**

- 6.1 As part of the Towns Fund process, the Board has given due consideration to the extensive engagement that has taken place in Newhaven over recent years. This includes the Neighbourhood Planning process, the work of the Newhaven Enterprise Zone and those of other key stakeholders.
- 6.2 In addition, Government has run the #MyTown campaign for each of the shortlisted towns. This has shown key community focus on areas that are addressed by the seven strategic programmes proposed.
- 6.3 A 'Virtual Exhibition' and an online community survey were also utilised to engage with the local community despite the challenges created by the Covid-19 pandemic and informed the Town Investment Plan. Community and business engagement will be ongoing throughout the lifespan of the Towns Fund programme.

## **7 Corporate plan and council policies**

- 7.1 The Council's Corporate Plan 'Re-imagining Lewes District Corporate Plan 2020-2024' sets out a number of areas that are addressed by the Newhaven Town Investment Plan:

### **7.2 Building Community Wealth**

The strategic programmes identified will contribute to reducing employment inequality, help the Council to prioritise investment into the local economy and increase training and employment opportunities for local residents. The extensive engagement undertaken and proposed will help to ensure that community views and aspirations are firmly embedded within project delivery.

### **7.3 Sustainability and Climate Change**

Providing enhanced greenspaces and routes to enable more walking and cycling fits strongly with this theme of the Corporate Plan. The potential for provision of low-carbon public transport and infrastructure will help lead the ambition for cleaner air in the district – which is particularly important in Newhaven and its Air Quality Management Area around the Town Centre.

- 7.4 The Newhaven Town Deal also fits strongly with the ambitions for the Newhaven Enterprise Zone and the recently secured FHSF funding for the 'Re-imagining Newhaven' programme. It is a further step in the successful place-making and management strategy that is supporting the 'levelling up' of Newhaven.

## **8 Business case and alternative option(s) considered**

- 8.1 As per the previous reports to Cabinet (December 2020) and to the Leader (July 2021), the Town Investment Plan was developed with a full range of stakeholder and community involvement and projects are due to be delivered by a range of partners.
- 8.2 It is therefore considered that there are no appropriate alternative options to be considered. These have already been considered by the Town Deal Board in keeping with the required governance for this funding.

## **9 Financial appraisal**

- 9.1 A robust assurance process has been designed by Officers, which will involve significant input from the Finance service. This has been designed to ensure that business cases are appropriate for the level of funding required and continue to align with the purpose of the Towns Fund.
- 9.2 The Council will be the Accountable Body for the funding secured through the Towns Fund and it is imperative that business cases are robust and compliant with the Green Book prior to sign-off by the Council's Section 151 Officer.
- 9.3 Any projects that are being led by the Council will be the subject of separate reports to Cabinet to ensure appropriate authorisation to proceed from Members.

## **10 Legal implications**

- 10.1 As the accountable body, LDC will be expected to enter into a funding agreement with Central Government that will set out the detailed terms. The council will in turn need to enter agreements with each funding recipient to ensure that any funding conditions are met and the council is protected from any clawback. The nature of those agreements will depend on the project being funded and the conditions attached by Central Government.
- 10.2 Some projects may be subject to the public procurement rules when being delivered. This may depend on the status of the grant recipient (if they are a contracting authority procuring goods, works or services when spending the funding) or if the projects fall to be considered as "subsidised contracts". The council will ensure that any procurement obligations are clear and incorporated into any funding agreements.
- 10.3 The council will need to consider the application of any applicable subsidy rules before passing on any funding to ensure that any funding given is lawful. Under the Subsidy Control regime applicable from 1 January 2021 the UK has committed to introducing its own domestic subsidy control regime which includes the requirements set out in the UK-EU Trade and Cooperation Agreement (TCA) and other trade agreements. The Government introduced the Subsidy Control Bill to parliament on the 30 June 2021 which will apply to any funding granted after it becomes law.

[010389-LDC-CJEC 01/09/2021]

## 11 Risk management implications

11.1 Detailed risk registers for each Strategic Programme will be produced as part of the business case development process. The headline risks, below, focus on delivery of the overall Newhaven Town Deal.

| Risk  | Impact | Likelihood | Mitigation  |
|---|--------|------------|---|
| Funding does not meet the needs of Newhaven's residents, businesses, and visitors                 | 4      | 1          | The programme has been informed by detailed engagement with the local community, businesses and Newhaven Town Deal Board to ensure needs are met. |
| Failure to deliver projects within the Towns Fund programme timeframe and / or budget allocations | 4      | 1          | Each business case will be produced in accordance with the Green Book, ensuring that projects are achievable, affordable and deliverable.         |
| Business cases produced do not meet Government criteria and / or follow Best Practice guidance    | 5      | 1          | Experienced consultants have been retained to support the business case development process alongside the Newhaven Town Deal Board.               |

## 12 Equality analysis

12.1 This report is focused on the business case development process and the delegation of authority to members of the Council's Corporate Management Team. As part of the sign-off process, each business case will need to produce a thorough assessment of impact in line with the Public Sector Equalities Duty.

12.2 The HoT require a programme-wide level impact assessment to be undertaken as part of the monitoring and evaluation of project effectiveness post-delivery. This PSED will consider whether the Programmes would have an impact on protected characteristics and, if so, confirm mitigation. This will be reported to Cabinet as appropriate.

## 13 Environmental sustainability implications

13.1 There are no significant environmental sustainability implications as a result of the recommendations in this report. Indeed, some of the Strategic Programmes accord strongly with the Council's environmental aims.

13.2 However, as business cases are developed, the potential impact of each Strategic Programme will be considered in greater detail as required.

## 14 Contribution to Community Wealth Building

14.1 The TIP and subsequent Newhaven Town Deal have been developed with the principles of Community Wealth Building in mind.



- 14.2 Anchor commissioning and procurement – the Council will support procurement for all projects being delivered through the Town Deal. This will, where possible, support local businesses and local jobs.
- 14.3 Many of the projects focus on generating local wealth through employment creation, enhanced place-making and supporting investment in much needed green and blue infrastructure.
- 14.4 The Newhaven Town Deal will act as a catalyst and support planned regeneration across Newhaven, linking with existing initiatives. This is demonstrated through the Accelerated Project – The Sidings at Railway Quay – which opened earlier this year.

## 15 **Appendices**

- None

## 16 **Background papers**

The background papers used in compiling this report were as follows:

- [This is Newhaven – our Town Investment Plan](#)
- [HM Treasury Green Book](#)

This page is intentionally left blank